

**Thursday, July 22, 2021 5:00 PM**

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# **Agenda**

Morongo Basin Transit Authority

## **Regular Board Meeting Board of Directors**

*Meeting Location:*

**MBTA Operations Center  
62405 Verbena Road  
Joshua Tree, CA 92252**

**SAFETY ALERT:** MBTA encourages your participation in this meeting; however, in order to minimize the spread of the COVID-19 virus, we ask that anyone who has not yet been fully vaccinated wear a mask while in the MBTA facility.

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Daniel L Mintz Sr, Chair  
Merl Abel, Vice Chair  
Jeff Drozd  
Ellen Jackman  
Dawn Rowe (Mark Lundquist Designee)  
Ben Sasnett  
McArthur Wright

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Officers  
Mark Goodale, Board Secretary  
Cheri Holsclaw, Assistant Board Secretary



**Morongo Basin Transit Authority**

**MORONGO BASIN TRANSIT AUTHORITY**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Thursday, July 22, 2021 5:00PM**

MBTA Operations Center  
62405 Verbena Road  
Joshua Tree, CA 92252

**AGENDA**

**1.0 CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Board Members: Abel, Drozd, Jackman, Lundquist, Sasnett, Wright  
and Chairman Mintz

**2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS**

2.1 Employee of the Quarter

**3.0 CLOSED SESSION**

3.1 CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957  
REGARDING PERSONNEL MATTERS, GENERAL MANAGER  
EVALUATION

3.2 CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957  
REGARDING PERSONNEL MATTERS, PROCUREMENT DIRECTOR  
EVALUATION

**4.0 PUBLIC COMMENTS**

4.1 This is a time for comments from the Public on any subject not on the agenda. The Brown Act prohibits the MBTA Board of Directors from responding at length to questions on matters not on the agenda. Matters may, however, be referred to staff for scheduling on a future agenda. Comment time is limited to three minutes.

4.2 Public comments on specific agenda items will be deferred until consideration of the item on the agenda. Comment time is limited to three minutes.

**5.0 CONSENT CALENDAR**—All matters listed under the Consent Calendar are to be considered routine by the MBTA Board and will be enacted by one motion in the form listed. Any item may be removed from the Consent Calendar and considered separately by the Board under item 6.0 on the agenda. The public may comment on Consent Calendar items prior to Board action (roll call vote).

- 5.1 Minutes of the May 27, 2021 Board Meeting  
**Staff Recommendation: Approve Minutes**
- 5.2 Treasurer's Report for April and May 2021  
**Staff Recommendation: Approve Treasurer's Reports**
- 5.3 Warrant Register through June 30, 2021  
**Staff Recommendation: Approve Warrant Register**
- 5.4 Ridership Reports  
**Staff Recommendation: Receive and discuss as necessary**
- 5.5 Financial Reports  
**Staff Recommendation: Receive and discuss as necessary**
- 5.6 Administration Report  
**Staff Recommendation: Receive and discuss as necessary**
- 5.7 Operations Report  
**Staff Recommendation: Receive and discuss as necessary**
- 5.8 Article 3 Resolution 21-05  
**Staff Recommendation: Adopt Resolution 21-05; Authorize submittal of a claim and request for reimbursement for Article 3 funds for Bike Locker Project in the amount of \$30,181**

ACTION: Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Roll Call Vote

**6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS**

**7.0 OLD BUSINESS**

NONE

**8.0 NEW BUSINESS**

- 8.1 RFP 20-01 Approval  
**Staff Recommendation: Authorize staff to award contracts to Bus dealers and manufacturers listed on Notice of Intent to Award RFP 20-01**

ACTION: Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Roll Call Vote

**9.0 GENERAL MANAGER UPDATE**

**10.0 FUTURE BOARD INITIATED AGENDA ITEMS**

**11.0 BOARD MEMBER COMMENTS** - This is the time for comments from the Board members on any subject.

**12.0 ADJOURNMENT** The next board meeting will be scheduled on Thursday, September 23, 2021 at 5:00PM at the MBTA Operations Center, 62405 Verbena Road, Joshua Tree CA 92252.

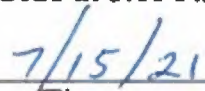
All items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

It is the intention of the Morongo Basin Transit Authority to comply with the Americans with Disabilities Act in all respects. If you have a disability and need accommodation to participate in the meeting, please call the Assistant Board Secretary at 760-366-2986 for assistance so the necessary arrangements can be made.


Any person affected by any application on this agenda may submit their concerns in writing prior to the meeting or appear in person and be heard in support or opposition to the proposal at the time the matter is considered on the agenda. All written materials relating to an agenda item to be discussed in open session of a regular meeting are distributed within 72 hours prior to the meeting and will be made available for public inspection. Documents may be viewed at 62405 Verbena Rd, Joshua Tree, CA 92252, from 8AM to 5PM Monday thru Friday, except legal holidays. Telephone inquiries may be made at 760-366-2986. If you challenge any agenda issue in court, you may be limited to raising only those issues that you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the Morongo Basin Transit Authority at, or prior to, the public meeting.

**This agenda is certified to have been posted on or before July 19, 2021 at 5:00 P.M.**

  
Cheri Holsclaw, Assistant Board Secretary

  
Date/Time

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors  
FROM: Mark Goodale, General Manager   
DATE: July 12, 2021  
RE: Minutes of the May 27, 2021 Board Meeting

**STAFF RECOMMENDATION: APPROVE MINUTES**

**ITEM 5.1**

MORONGO BASIN TRANSIT AUTHORITY

**REGULAR MEETING OF  
THE BOARD OF DIRECTORS**

Thursday, May 27, 2021 5:00PM  
Yucca Valley Town Hall, Yucca Room  
57090 Twentynine Palms Hwy  
Yucca Valley, CA 92284

**ACTION MINUTES**

**1.0 CLOSED SESSION**

NONE

**2.0 CALL TO ORDER – Vice Chair Abel called the meeting to order at 5:00pm.**

**PLEDGE OF ALLEGIANCE – Mark Lundquist led the flag salute.**

**ROLL CALL -** On call of the roll the following Board Members were present: Merl Abel, Jeff Drozd, Ellen Jackman, Mark Lundquist, McArthur Wright. Ben Sasnett and Daniel L Mintz Sr were absent.

**3.0 SPECIAL RECOGNITIONS AND PRESENTATIONS**

3.1 Matt Atkins, Operations Manager, recognized Linda Streich as the Employee of the Quarter. This was Linda's third time receiving Employee of the Quarter in the 8 years she had been with MBTA. Her ability to fill-in in dispatch was a great help. Vice Chair Abel congratulated her and told her she was very much appreciated.

**4.0 PUBLIC COMMENTS**

Curtis Yakimow, Yucca Valley Town Manager, thanked everyone for coming to Yucca Valley. He has enjoyed the camaraderie and partnership with MBTA as a joint powers. Mr. Yakimow thanked MBTA staff for the Town in getting residents to testing and vaccination sites without an issue. He also expressed his support to the MBTA budget.

**5.0 CONSENT CALENDAR**

- 5.1 Minutes of the April 1, 2021 Special Board Meeting
- 5.2 Treasurer's Report for February and March 2021
- 5.3 Warrant Register through April 30, 2021
- 5.4 Ridership Reports
- 5.5 Financial Reports

- 5.6 Administration Report
- 5.7 Operations Report
- 5.8 Renewal of Pacific Western Bank Credit Line: Resolution 21-03
- 5.9 Resolution 21-04 to Authorize the General Manager to apply for Fiscal Years 2021/22 2022/23 and 2023/24 Grant Funding for Capital and Operating Assistance
- 5.10 Transportation Reimbursement Escort Program (TREP) Update

**ACTION:** Board Member Drozd moved to approve the Consent Calendar (items 5.1 - 5.10); seconded by Board Member McArthur: passed by Roll Call Vote (5-0).

**6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSIONS AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS**

NONE

**7.0 OLD BUSINESS**

NONE

**8.0 NEW BUSINESS**

**8.1 Board Member Stipend**

Vice Chair Abel requested this item to be brought forward since it was mentioned in a previous meeting and wanted to make it official but felt it would be fine to keep the stipend at \$100 per meeting.

**ACTION:** Vice Chair Abel moved to keep the Board Member stipend at \$100 per meeting; seconded by Board Member Lundquist: passed by Roll Call Vote (5-0).

**8.2 Approval of FY 2021/22 MBTA Operating and Capital Budgets**

Mark Goodale noted the only change from the FY 2021/22 draft budget presented the month before was the increase in insurance costs. There were no public comments.

**ACTION:** Board Member Drozd moved to approve FY 2021/22 MBTA Operating and Capital Budgets; seconded by Board Member McArthur: passed by Roll Call Vote (5-0).

**8.3 CMAQ Grant Request**

Mark Goodale requested the Board approve a CMAQ request to purchase 2 Class H vehicles. Board Member Lundquist opened discussion on how close MBTA was to the electric vehicle mandate. Nancy Strickert made clear that the SBCTA Board allocated the CMAQ amount to MBTA based on their need so MBTA would definitely receive

the CMAQ funding if the Board approved this grant request. There were no public comments.

**ACTION:** Vice Chair Abel moved to approve the CMAQ grant request in the amount of \$1,073,662 to purchase two replacement vehicles; seconded by Board Member Jackman: passed by Roll Call Vote (5-0).

#### **8.4 Revisions to Employee Handbook**

Mark Goodale explained the two changes to the handbook removing vacation restrictions to be more flexible and the addition of the California Family Rights Act section. Vice Chair Abel recently read a book on flexibility in the workplace, options such as leave without pay or working remotely a few days a week and suggested considering a survey with employees to find out what would make their job more pleasant.

**ACTION:** Board Member Wright moved to approve the 2021 Employee Handbook revisions; seconded by Board Member Drozd: passed by Roll Call Vote (5-0).

#### **8.5 Procurement PowerPoint Update**

Joe Meer, Procurement Director, presented a PowerPoint to provide the Board with an update.

### **9.0 GENERAL MANAGER UPDATE**

NO UPDATE

### **10.0 FUTURE BOARD INITIATED AGENDA ITEMS**

NONE

### **11.0 BOARD MEMBER COMMENTS**

Board Member Lundquist thanked Joe for his presentation; it was very enlightening.

Board Member Jackman also thanked Joe and said it was good to see everyone.

Board Member Drozd thanked everyone for their hard work.

### **12.0 ADJOURNMENT**

The meeting adjourned at 6:07pm Thursday, May 27, 2021.


Respectfully submitted,



Cheri Holsclaw, Asst. Board Secretary



MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors  
FROM: Mark Goodale, General Manager   
DATE: July 12, 2021  
RE: Treasurer's Reports for April and May 2021

**STAFF RECOMMENDATION: APPROVE TREASURER'S REPORTS**

**ITEM 5.2**

**MORONGO BASIN TRANSIT AUTHORITY****TREASURER'S REPORT****May 31, 2021**

Beginning Balance:	April 30, 2021	5,013,238
Receipts		1,901,119
Disbursements		1,306,906
Interest Received		<u>42</u>
Ending Balance:	May 31, 2021	<u>5,607,493</u>


LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 75,720	-	0.00%
US Bank Class E	\$ -	\$ -	0.00%
Pacific Western Bank Procurement Fees	\$ 1,651,339	\$ -	0.00%
Union Bank	\$ 808,506	\$ -	0.00%
Pacific Western Bank	\$ 787,539	\$ -	0.00%
LAIF	\$ 1,289,563	\$ -	0.00%
US Bank PTMISEA	\$ 760,565	\$ -	0.00%
US Bank LCTOP	\$ 137,465	\$ -	0.00%
US Bank SGR (SB1)	\$ 96,798	\$ -	0.00%
	<u>\$</u>	<u>\$</u>	<u>0.00%</u>
TOTAL INVESTMENTS	<u>\$ 5,607,494</u>	<u>\$ -</u>	

**MORONGO BASIN TRANSIT AUTHORITY**  
**TREASURER'S REPORT**  
**April 30, 2021**

Beginning Balance:	March 31, 2021	4,458,184
Receipts		1,149,243
Disbursements		594,641
Interest Received		<u>452</u>
Ending Balance:	April 30, 2021	<u>5,013,238</u>

LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 76,816	-	0.00%
US Bank Class E	\$ -	\$ -	0.00%
Pacific Western Bank Procurement Fees	\$ 1,626,687	\$ -	0.00%
Union Bank	\$ 1,800,770	\$ -	0.00%
Pacific Western Bank	\$ 99,441	\$ -	0.00%
LAIF	\$ 377,563	\$ -	0.00%
US Bank PTMISEA	\$ 760,552	\$ -	0.00%
US Bank LCTOP	\$ 138,054	\$ -	0.00%
US Bank SGR (SB1)	\$ 133,357	\$ -	0.00%
	<u>\$</u>	<u>\$</u>	<u>0.00%</u>
<b>TOTAL INVESTMENTS</b>	<b><u>\$ 5,013,239</u></b>	<b><u>\$ -</u></b>	

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors  
FROM: Mark Goodale, General Manager   
DATE: July 12, 2021  
RE: Warrant Register through June 30, 2021

**STAFF RECOMMENDATION: APPROVE WARRANT REGISTER**

**ITEM 5.3**

# MORONGO BASIN TRANSIT AUTHORITY WARRANT REGISTER

As of June 30, 2021

Date	Num	Name	Memo	Amount
05/03/2021	45081	NOEMI ADDERLEY	MILEAGE	-62.72
05/03/2021	45082	WILLIAM STARCK, II	HRA REIMBURSEMENTS	-486.29
05/03/2021	45083	BROADLUX INC.	CNG MAINTENANCE	-662.00
05/03/2021	45084	PRISM	INSURANCE	-21,645.00
05/03/2021	45085	MATTHEW ATKINS	PER DIEM	-35.00
05/03/2021	45086	[ EMPLOYEE ]	WAGES	-720.45
05/03/2021		ARCO	FUEL	-140.64
05/03/2021		SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
05/03/2021		SOUTHERN CALIFORNIA EDISON	UTILITIES	-5,117.98
05/06/2021	45087	JOE MEER	HRA REIMBURSEMENT	-306.76
05/06/2021	45088	KIMBERLY BERNARD	UNIFORMS	-140.42
05/06/2021	45089	MARK GOODALE	HRA REIMBURSEMENT	-261.35
05/06/2021	45090	MATTHEW ATKINS	MILEAGE	-100.24
05/06/2021	45091	US BANK	CREDIT CARD PAYMENT	-1,241.65
05/06/2021	45092	AMERIGAS	FUEL	-84.05
05/06/2021	45093	AT&T MOBILITY	TELEPHONE	-51.92
05/06/2021	45094	AVALON URGENT CARE	EMPLOYEE EXPENSE	-400.00
05/06/2021	45095	BURRTEC	UTILITIES	-300.37
05/06/2021	45096	CARQUEST - YUCCA VALLEY	PARTS	-54.45
05/06/2021	45097	CLEAN ENERGY	CNG MAINTENANCE	-3,000.00
05/06/2021	45098	COPPER MOUNTAIN BROADCASTING	MARKETING	-552.00
05/06/2021	45099	CREATIVE BUS SALES - PARTS	PARTS	-89.12
05/06/2021	45100	FLEET MAINTENANCE SPECIALISTS, INC	FACILITY SUPPLIES	-6,887.51
05/06/2021	45101	FRONTIER COMMUNICATIONS	TELEPHONE	-171.08
05/06/2021	45102	HI DESERT PUBLISHING	MARKETING	-1,081.49
05/06/2021	45103	HI DESERT WATER DISTRICT	UTILITIES	-327.42
05/06/2021	45104	JOSHUA BASIN WATER DISTRICT	UTILITIES	-1,140.63
05/06/2021	45105	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-1,925.00
05/06/2021	45106	PACIFIC PAINTING	OUTSIDE SERVICES	-800.00
05/06/2021	45107	PEOPLEREADY INC	UTILITY WORKER	-2,159.20
05/06/2021	45108	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-38.56
05/06/2021	45109	QUILL CORPORATION	OFFICE SUPPLIES	-346.90
05/06/2021	45110	RUSSELL AIR CONDITIONING INC.	OUTSIDE SERVICES	-455.00
05/06/2021	45111	RUTAN & TUCKER, LLP	PROFESSIONAL FEES	-124.40
05/06/2021	45112	SAFETY-KLEEN	FLUIDS	-688.28
05/06/2021	45113	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-201.56
05/06/2021	45114	XEROX CORPORATION	LEASE	-61.78
05/07/2021		[ EMPLOYEE ]	WAGES	-936.21
05/07/2021		[ EMPLOYEE ]	WAGES	-1,163.84
05/07/2021		CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,338.59
05/07/2021		CALPERS HEALTH/RETIREMENT	PEPRA RETIREMENT	-5,426.16
05/07/2021		CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,729.95
05/07/2021		CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-18,349.12
05/07/2021		PAYCHEX	PAYROLL FEES	-110.89
05/07/2021		PAYCHEX INVESTMENT PARTNERSHIP	DIRECT DEPOSIT WAGES	-52,023.22
05/07/2021		PAYCHEX INVESTMENT PARTNERSHIP	PAYROLL TAXES	-9,116.87

# MORONGO BASIN TRANSIT AUTHORITY WARRANT REGISTER

As of June 30, 2021

05/10/2021		ARCO	FUEL	-203.12
05/10/2021		PAYCHEX	OUTSIDE SERVICES	-10.50
05/15/2021		VISION SERVICE PLAN	VISION INSURANCE	-430.22
05/17/2021	45115	NOEMI ADDERLEY	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45116	ROBERT ARVIZU	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45117	MATTHEW ATKINS	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45118	PAULA BALDWIN	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45119	KIMBERLY BERNARD	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45120	ANDREW BERNSTEIN	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45121	DAWN BOSTROM	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45122	LYDIA KNUDSON	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45123	DON CATLETT	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45124	KATHY CHRISTENSEN	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45125	GARY COOPER	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45126	BLAS CRUZ	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45127	ROY DAVIS	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45128	TERESA DELLINGER	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45129	MELANIQUE DUBOSE	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45130	PATRICK FERREE	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45131	SABRINA FRANKLIN	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45132	JOSE GIRON	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45133	MARK GOODALE	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45134	GEORGE HALLAS	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45135	CHERI HOLSCLOW	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45136	DOUG HUNTER	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45137	ROBERT JORDAN	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45138	ANNA JUNKER	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45139	KRISTEN KOHER	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45140	VALERIE LIESENFELT	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45141	CYNTHIA LOPEZ	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45142	LARRY MALBROUGH	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45143	HECTOR MANZANO	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45144	RAUL MARQUEZ	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45145	ADAH MARTINEZ	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45146	JOE MEER	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45147	JAMES MITCHELL	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45148	RENEE PAYNE	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45149	CHRISTOPHER RASMUSSEN	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45150	VIKAS SHARMA	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45151	WILLIAM STARCK, II	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45152	LINDA STREICH	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45153	MICHELLE WEISS	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45154	ROBERT WHENNEN	SAFETY INCENTIVE PROGRAM	-100.00
05/17/2021	45155	LINDA STREICH	UNIFORMS	-32.56
05/17/2021	45156	KATHY CHRISTENSEN	UNIFORMS	-21.82
05/17/2021	45157	JOE MEER	PER DIEM & MILEAGE	-379.12
05/17/2021	45158	MARK GOODALE	HRA REIMBURSEMENT	-90.00
05/17/2021	45159	AIRWAVE COMMUNICATIONS	RADIO EXPENSE	-675.00
05/17/2021	45160	ALLIANT INSURANCE SERVICES	INSURANCE	-10,583.13

MORONGO BASIN TRANSIT AUTHORITY  
WARRANT REGISTER

As of June 30, 2021

05/17/2021	45161	BELTZ	UTILITIES	-119.07
05/17/2021	45162	CARQUEST - YUCCA VALLEY	PARTS	-619.79
05/17/2021	45163	COPPER MOUNTAIN BROADCASTING	MARKETING	-528.00
05/17/2021	45164	FRONTIER COMMUNICATIONS	TELEPHONE	-19.28
05/17/2021	45165	KCDZ	MARKETING	-460.00
05/17/2021	45166	PALM SPRINGS MOTORS	PARTS	-776.61
05/17/2021	45167	PARKHOUSE TIRES	TIRES	-1,710.38
05/17/2021	45168	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-106.78
05/17/2021	45169	THE GAS COMPANY	FUEL	-9,509.07
05/17/2021	45170	YUCCA VALLEY MIRROR AND GLASS	OUTSIDE SERVICES	-120.69
05/17/2021	45171	FRONTIER COMMUNICATIONS	TELEPHONE	-54.74
05/17/2021		ARCO	FUEL	-148.11
05/17/2021		PAYCHEX	PAYROLL FEES	-336.19
05/17/2021		PAYCHEX INVESTMENT PARTNERSHIP	PAYROLL TAXES	-175.77
05/21/2021	45172	[ EMPLOYEE ]	WAGES	-936.22
05/21/2021	45173	[ EMPLOYEE ]	WAGES	-1,110.29
05/21/2021		CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,468.77
05/21/2021		CALPERS HEALTH/RETIREMENT	PEPRA RETIREMENT	-5,391.74
05/21/2021		CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,691.57
05/21/2021		PAYCHEX	PAYROLL FEES	-336.18
05/21/2021		PAYCHEX INVESTMENT PARTNERSHIP	DIRECT DEPOSIT WAGES	-50,774.97
05/21/2021		PAYCHEX INVESTMENT PARTNERSHIP	PAYROLL TAXES	-8,595.69
05/24/2021		ARCO	FUEL	-192.04
05/24/2021		TREP	MILEAGE REIMBURSEMENT	-2,830.86
05/27/2021	45174	ANDREW BERNSTEIN	HRA REIMBURSEMENTS	-110.00
05/27/2021	45175	GEORGE HALLAS	HRA REIMBURSEMENTS	-222.92
05/27/2021	45176	ROBERT ARVIZU	PER DIEM	-35.00
05/27/2021	45177	ROY DAVIS	HRA REIMBURSEMENTS	-633.70
05/27/2021	45178	ANNA JUNKER	HRA REIMBURSEMENTS	-1,935.81
05/27/2021	45179	CYNTHIA LOPEZ	HRA REIMBURSEMENT	-145.00
05/27/2021	45180	GARY COOPER	HRA REIMBURSEMENTS	-390.00
05/27/2021	45181	TERESA DELLINGER	HRA REIMBURSEMENTS	-445.50
05/27/2021	45182	VALERIE LIESENFELT	HRA REIMBURSEMENTS	-573.90
05/27/2021	45183	PATRICK FERREE	HRA REIMBURSEMENTS	-531.49
05/27/2021	45184	LARRY MALBROUGH	HRA REIMBURSEMENTS	-605.16
05/27/2021	45185	MARK GOODALE	HRA REIMBURSEMENT	-120.00
05/27/2021	45186	JOE MEER	HRA REIMBURSEMENT	-1,440.00
05/27/2021	45187	[ EMPLOYEE ]	WAGES	-1,790.45
05/27/2021	45188	CITY OF TWENTYNINE PALMS	PROFESSIONAL FEES	-50.00
05/27/2021	45189	LYDIA KNUDSON	UNIFORMS	-68.92
05/27/2021	45190	LINDA STREICH	EMPLOYEE OF THE QUARTER	-50.00
05/27/2021	45191	FRONTIER COMMUNICATIONS	TELEPHONE	-63.99
05/27/2021	45192	FRONTIER COMMUNICATIONS	TELEPHONE	-97.98
05/27/2021	45193	FRONTIER COMMUNICATIONS	TELEPHONE	-1,039.94
05/27/2021	45194	FRONTIER COMMUNICATIONS	TELEPHONE	-60.98
05/27/2021	45195	CUMMINS CAL PACIFIC	PARTS	-1,947.63
05/27/2021	45196	DESERT ARC	OUTSIDE SERVICES	-247.00
05/27/2021	45197	FORENSIC DRUG TESTING	EMPLOYEE EXPENSE	-314.96
05/27/2021	45198	GEYSER EQUIPMENT LLC	PARTS	-77.31

**MORONGO BASIN TRANSIT AUTHORITY  
WARRANT REGISTER**

As of June 30, 2021

05/27/2021	45199	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-219.91
05/27/2021	45200	QUILL CORPORATION	OFFICE SUPPLIES	-216.25
05/27/2021	45201	SAFETY-KLEEN	FLUIDS	-3,276.28
05/27/2021	45202	SPECTRUM	UTILITIES	-407.85
05/27/2021	45203	THE GAS COMPANY	UTILITIES	-15.74
05/27/2021	45204	VALLEY INDEPENDENT PRINTING	PRINTING	-35.34
06/03/2021		SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
06/04/2021	45205	NOEMI ADDERLEY	MILEAGE	-58.80
06/04/2021	45206	PRISM	INSURANCE	-43,290.00
06/04/2021	45207	AT&T MOBILITY	TELEPHONE	-51.14
06/04/2021	45208	BELTZ	UTILITIES	-119.07
06/04/2021	45209	BROADLUX INC.	CNG MAINTENANCE	-662.00
06/04/2021	45210	BURRTEC	UTILITIES	-70.61
06/04/2021	45211	FRONTIER COMMUNICATIONS	TELEPHONE	-171.08
06/04/2021	45212	GEYSER EQUIPMENT LLC	FACILITY SUPPLIES	-460.11
06/04/2021	45213	HI DESERT WATER DISTRICT	UTILITIES	-277.24
06/04/2021	45214	NAPA	PARTS	-141.85
06/04/2021	45215	PREFERRED BENEFIT	DENTAL INSURANCE	-1,529.30
06/04/2021	45216	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-50.31
06/04/2021	45217	QUILL CORPORATION	OFFICE SUPPLIES	-452.27
06/04/2021	45218	SUNNY AND SONS	OUTSIDE SERVICES	-99.00
06/04/2021	45219	XEROX CORPORATION	LEASE	-185.86
06/04/2021		[ EMPLOYEE ]	WAGES	-913.08
06/04/2021		[ EMPLOYEE ]	WAGES	-1,205.50
06/04/2021		CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,459.69
06/04/2021		CALPERS HEALTH/RETIREMENT	PEPRA RETIREMENT	-5,348.76
06/04/2021		CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,735.91
06/04/2021		CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-18,349.12
06/04/2021		PAYCHEX	PAYROLL FEES	-20.95
06/04/2021		PAYCHEX INVESTMENT PARTNERSHIP	DIRECT DEPOSIT WAGES	-52,173.99
06/04/2021		PAYCHEX INVESTMENT PARTNERSHIP	PAYROLL TAXES	-9,199.20
06/07/2021		ARCO	FUEL	-101.09
06/07/2021		ELLEN JACKMAN	BOARD MEMBER STIPEND	-100.00
06/07/2021		JEFF DROZD	BOARD MEMBER STIPEND	-100.00
06/07/2021		MARK LUNDQUIST	BOARD MEMBER STIPEND	-100.00
06/07/2021		McARTHUR WRIGHT	BOARD MEMBER STIPEND	-100.00
06/07/2021		MERL ABEL	BOARD MEMBER STIPEND	-100.00
06/07/2021		SOUTHERN CALIFORNIA EDISON	UTILITIES	-5,697.48
06/10/2021	45220	MARK GOODALE	HRA REIMBURSEMENT	-79.40
06/10/2021	45221	US BANK	CREDIT CARD PAYMENT	-2,855.97
06/10/2021	45222	JOE MEER	HRA REIMBURSEMENT	-1,126.60
06/10/2021	45223	AIRWAVE COMMUNICATIONS	RADIO EXPENSE	-1,262.00
06/10/2021	45224	ALLIANT INSURANCE SERVICES	INSURANCE	-1,158.00
06/10/2021	45225	BURRTEC	UTILITIES	-229.76
06/10/2021	45226	CLEAN ENERGY	CNG MAINTENANCE	-3,000.00
06/10/2021	45227	DECALS BY DESIGN	OUTSIDE SERVICES	-345.50
06/10/2021	45228	FORENSIC DRUG TESTING	EMPLOYEE EXPENSE	-233.00
06/10/2021	45229	FRONTIER COMMUNICATIONS	TELEPHONE	-207.61
06/10/2021	45230	JOSHUA BASIN WATER DISTRICT	UTILITIES	-1,112.63



# MORONGO BASIN TRANSIT AUTHORITY WARRANT REGISTER

As of June 30, 2021


06/10/2021	45231	JOSHUA TREE LANDSCAPE & GROUNDS MAINT OUTSIDE SERVICES	-812.99
06/10/2021	45232	KCDZ MARKETING	-460.00
06/10/2021	45233	PALM SPRINGS MOTORS PARTS	-355.57
06/10/2021	45234	PRUDENTIAL OVERALL SUPPLY UNIFORMS & FACILITY SUPPLIES	-46.28
06/10/2021	45235	QUILL CORPORATION OFFICE SUPPLIES	-481.79
06/10/2021	45236	RUTAN & TUCKER, LLP PROFESSIONAL FEES	-124.40
06/10/2021	45237	VALLEY INDEPENDENT PRINTING PRINTING	-113.10
06/14/2021	45238	JOE MEER HRA REIMBURSEMENT	-1,229.00
06/14/2021	45239	MARK GOODALE HRA REIMBURSEMENT	-190.00
06/14/2021	45241	MARK GOODALE HRA REIMBURSEMENT	-3,990.00
06/14/2021		ARCO FUEL	-117.60
06/15/2021	45242	BATTERY SYSTEMS PARTS	-182.48
06/15/2021		ELECTRONIC PAYMENT SYSTEMS OUTSIDE SERVICES	-46.29
06/15/2021		VISION SERVICE PLAN VISION INSURANCE	-441.59
06/16/2021	45243	MARK GOODALE MILEAGE	-117.60
06/16/2021	45244	JOE MEER MILEAGE	-132.16
06/18/2021	45245	JOE MEER HRA REIMBURSEMENT	-411.00
06/18/2021	45246	PATRICK FERREE UNIFORMS	-206.92
06/18/2021	45247	FRONTIER COMMUNICATIONS TELEPHONE	-54.74
06/18/2021	45248	CUMMINS CAL PACIFIC CAPITAL TO BE REIMBURSED	-1,379.57
06/18/2021	45249	DESERT ARC OUTSIDE SERVICES	-247.00
06/18/2021	45250	FRONTIER COMMUNICATIONS TELEPHONE	-63.99
06/18/2021	45251	NAPA PARTS	-45.68
06/18/2021	45252	PALM SPRINGS MOTORS PARTS	-329.01
06/18/2021	45253	PARKHOUSE TIRES TIRES	-2,810.64
06/18/2021	45254	PRUDENTIAL OVERALL SUPPLY UNIFORMS & FACILITY SUPPLIES	-46.28
06/18/2021	45255	SPECTRUM UTILITIES	-407.85
06/18/2021	45256	THE GAS COMPANY FUEL	-11,131.14
06/18/2021	45257	TROPHY EXPRESS EMPLOYEE EXPENSE	-22.30
06/18/2021		[ EMPLOYEE ] WAGES	-913.09
06/18/2021		[ EMPLOYEE ] WAGES	-1,207.83
06/18/2021		CALPERS 457 PROGRAM SUPPL RETIREMENT	-3,576.96
06/18/2021		CALPERS HEALTH/RETIREMENT PEPRA RETIREMENT	-5,112.00
06/18/2021		CALPERS HEALTH/RETIREMENT RETIREMENT	-4,773.82
06/18/2021		PAYCHEX PAYROLL FEES	-325.39
06/18/2021		PAYCHEX INVESTMENT PARTNERSHIP DIRECT DEPOSIT WAGES	-53,427.24
06/18/2021		PAYCHEX INVESTMENT PARTNERSHIP PAYROLL TAXES	-9,350.15
06/21/2021	45258	PATRICK FERREE UNIFORMS	-149.86
06/21/2021		ARCO FUEL	-175.43
06/21/2021		TREP MILEAGE REIMBURSEMENT	-2,399.73
06/23/2021		DELUXE OFFICE SUPPLIES	-1,106.78
06/24/2021	45259	SAN BERNARDINO COUNTY OUTSIDE SERVICES	-473.00
06/28/2021		ARCO FUEL	-218.64
06/28/2021		ARCO FUEL	-198.22
06/29/2021	45260	ROBERT ARVIZU UNIFORMS	-107.74
06/29/2021	45261	FRONTIER COMMUNICATIONS TELEPHONE	-97.98
06/29/2021	45262	FRONTIER COMMUNICATIONS TELEPHONE	-65.98
06/29/2021	45263	AIRWAVE COMMUNICATIONS RADIO EXPENSE	-2,609.30
06/29/2021	45264	CARQUEST - YUCCA VALLEY PARTS	-312.87

MORONGO BASIN TRANSIT AUTHORITY  
WARRANT REGISTER

As of June 30, 2021

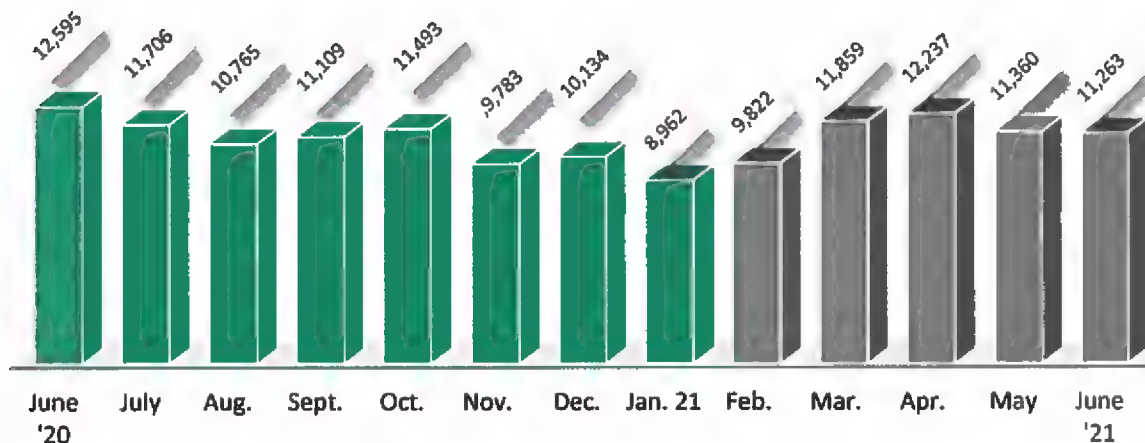
06/29/2021	45265	CITY OF TWENTYNINE PALMS	PROFESSIONAL FEES	-50.00
06/29/2021	45266	CLEAN ENERGY	CNG MAINTENANCE	-1,654.87
06/29/2021	45267	COPPER MOUNTAIN BROADCASTING	MARKETING	-504.00
06/29/2021	45268	CSA GROUP	SHOP SUPPLIES	-268.00
06/29/2021	45269	CUMMINS CAL PACIFIC	PARTS	-79.44
06/29/2021	45270	FRONTIER COMMUNICATIONS	TELEPHONE	-1,049.73
06/29/2021	45271	GILLIG LLC	PARTS	-803.40
06/29/2021	45272	LEFEVRE'S TOWING INC.	OUTSIDE SERVICES	-200.00
06/29/2021	45273	NAPA	PARTS	-690.69
06/29/2021	45274	PALM SPRINGS MOTORS	PARTS	-1,021.84
06/29/2021	45275	PARKHOUSE TIRES	TIRES	-2,767.10
06/29/2021	45276	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-88.26
06/29/2021	45277	THE GAS COMPANY	UTILITIES	-15.78
06/29/2021	45278	XEROX CORPORATION	LEASE	-160.86
06/30/2021	45279	ANDREW BERNSTEIN	HRA REIMBURSEMENTS	-338.93
06/30/2021	45280	CYNTHIA LOPEZ	HRA REIMBURSEMENT	-250.00
06/30/2021	45281	PATRICK FERREE	HRA REIMBURSEMENTS	-531.49
06/30/2021	45282	GARY COOPER	HRA REIMBURSEMENTS	-506.33
06/30/2021	45283	ANNA JUNKER	HRA REIMBURSEMENTS	-1,954.05
06/30/2021	45284	MELANIQUE DUBOSE	HRA REIMBURSEMENT	-13.00
06/30/2021	45285	VALERIE LIESENFELT	HRA REIMBURSEMENTS	-573.90
06/30/2021	45286	ROY DAVIS	HRA REIMBURSEMENTS	-414.16
06/30/2021	45287	WILLIAM STARCK, II	HRA REIMBURSEMENTS	-959.57
06/30/2021	45288	GEORGE HALLAS	HRA REIMBURSEMENTS	-668.70
06/30/2021	45289	SABRINA FRANKLIN	HRA REIMBURSEMENTS	-2,359.14
06/30/2021	45290	US BANK	CREDIT CARD PAYMENT	-8,453.99
06/30/2021		[ EMPLOYEE ]	WAGES	-913.09
06/30/2021		[ EMPLOYEE ]	WAGES	-1,330.00
06/30/2021		CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,542.32
06/30/2021		CALPERS HEALTH/RETIREMENT	PEPRA RETIREMENT	-5,005.29
06/30/2021		CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,707.91
06/30/2021		PAYCHEX	PAYROLL FEES	-322.43
06/30/2021		PAYCHEX INVESTMENT PARTNERSHIP	DIRECT DEPOSIT WAGES	-49,719.71
06/30/2021		PAYCHEX INVESTMENT PARTNERSHIP	PAYROLL TAXES	-8,763.75
06/30/2021		SOUTHERN CALIFORNIA EDISON	UTILITIES	-8,849.00

## MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors  
FROM: Mark Goodale, General Manager   
DATE: July 14, 2021  
  
RE: Ridership Report for May and June

Ridership for June was 11,263 vs. 12,595 for the same reporting period last year during the statewide the stay-at-home order. June saw a less than one (1%) percent decrease over May as May's ridership was 11,360 vs. 12,586.

MBTA's ridership continues to fluctuate but at minor numbers. In hopes to help the ridership increase to pre-covid days through SBCTA's efforts, MBTA and the other operators in withing San Bernardino County are rolling out a marketing campaign. This effort will be targeting riders that have been lost due to the pandemic and have yet returned. This campaign is anticipated to take place in several different phases and themes over the next few months.



**STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY**



# Quarterly Performance Scorecard

FY 2021  
System - System-Wide  
All Routes

Performance Indicators & Data	Prior Year Total	Current Year Target	Current Year To Date	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Year To Date Performance
Farebox Recovery Ratio	8.66%	>= 10.00%	5.28%	4.05%	6.70%	4.61%	5.69%	Fails to Meet Target
Operating Costs Per Revenue Hour	\$112.43	<= \$118.42	\$114.80	\$115.45	\$117.54	\$108.45	\$117.61	Exceeds Target
Passenger Revenue Per Revenue Hour (a)	\$9.74		\$6.06	\$4.67	\$7.88	\$4.99	\$6.69	Exceeds Target
Subsidy Per Revenue Hour	\$102.69		\$108.74	\$110.78	\$109.66	\$103.46	\$110.93	
Operating Cost Per Revenue Mile	\$5.71	<= \$5.89	\$5.79	\$5.83	\$5.89	\$5.50	\$5.93	Exceeds Target
Passenger Revenue Per Revenue Mile	\$0.49		\$0.31	\$0.24	\$0.39	\$0.25	\$0.34	
Subsidy Per Revenue Mile	\$5.22		\$5.48	\$5.59	\$5.49	\$5.24	\$5.59	
Operating Costs Per Passenger	\$15.85	<= \$18.48	\$27.68	\$27.23	\$28.99	\$27.39	\$27.18	Fails to Meet Target
Passenger Revenue Per Passenger (Avg Fare) (a)	\$1.37		\$1.46	\$1.10	\$1.94	\$1.26	\$1.55	
Subsidy Per Passenger	\$14.48		\$26.22	\$26.13	\$27.05	\$26.13	\$25.63	
Operating Cost Per Passenger Mile								
Passenger Revenue Per Passenger Mile (a)								
Subsidy Per Passenger Mile								
Passengers Per Revenue Hour	7.1		4.2	4.2	4.1	4.0	4.3	
Passengers Per Revenue Mile	0.36		0.21	0.21	0.20	0.20	0.22	
Revenue Miles Between NTD Reportable Accidents (b)								
Percentage of Trips On Time	95.5%		98.8%	98.1%	99.2%	99.2%	98.8%	
Passengers Served Between Complaints	8,684		7,254	5,610	5,235	6,129	34,860	
Complaints Per 100,000 Passengers	11.52		13.79	17.82	19.10	16.32	2.87	
Revenue Miles Between NTD System Failures (c)								
Total Miles Between Total NTD System Failures (c)								
Total Miles Between Major NTD System Failures (d)								
Passengers	225,788	>= 225,000	130,574	33,661	31,410	30,643	34,860	Fails to Meet Target
Passenger Miles								
Revenue Hours	31,833		31,482	7,939	7,748	7,739	8,056	
Total Hours	34,719		34,501	8,697	8,482	8,491	8,831	
Revenue Miles	626,850		624,558	157,287	154,704	152,670	159,897	
Total Miles	700,161		694,898	175,957	172,543	168,735	177,663	
Operating Costs	\$3,579,053		\$3,614,013	\$916,500	\$910,657	\$839,349	\$947,507	
Passenger Revenue (a)	\$310,014		\$190,647	\$37,084	\$61,031	\$38,654	\$53,878	
Operating Subsidy	\$3,269,039		\$3,423,366	\$879,416	\$849,626	\$800,694	\$893,629	
NTD Reportable Accidents (b)	0		0	0	0	0	0	
Total Roadcalls (NTD System Failures) (c)	0		0	0	0	0	0	
Major Mechanical Failures (Roadcalls) (d)	0		0	0	0	0	0	
Complaints	26		18	6	6	5	1	
Trips On Time	15,506		12,298	3,191	3,046	2,805	3,256	
On-Time Performance Trips Sampled	16,237		12,448	3,254	3,072	2,827	3,295	

(a) Includes Auxiliary Revenues and other Local Support related to reduced fares. (b) Collision Accidents reportable per NTD Definition. (c) Total System Failures per NTD Definition. (d) Major System Failures per NTD Definition.



# Monthly Ridership Report

June, FY 2021

## Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
<b>Route Subtotals</b>						
1	5,777	4,349	7.4	5.5	5.11%	5.76%
12	265	298	1.6	1.9	3.24%	9.06%
15	22	263	0.5	4.0	1.59%	28.66%
1X	109	132	4.1	5.1	3.23%	6.13%
21	531	695	2.5	3.3	1.30%	4.26%
3A	1,222	1,153	5.2	4.9	2.90%	5.78%
3B	1,131	866	4.7	3.7	2.21%	3.79%
7A	1,388	1,290	5.9	5.6	3.15%	5.98%
7B	1,203	1,129	5.0	4.9	2.74%	5.12%
RR30	187	327	1.6	1.9	18.05%	1.92%
RR31	179	163	2.0	1.9	21.14%	1.82%
RR34	252	259	2.2	2.5	22.09%	2.11%
RR36	16	13	0.4	0.4	3.66%	0.37%
RR50	320	326	2.0	2.0	23.16%	2.06%
<b>Program Subtotals</b>						
Commuter Service	287	561	1.4	2.5	2.83%	15.16%
Demand Response	954	1,088	1.8	2.0	19.70%	1.89%
Neighborhood Shuttles	11,361	9,614	5.8	4.9	3.57%	5.32%
<b>System Total</b>	<b>12,602</b>	<b>11,263</b>	<b>4.7</b>	<b>4.1</b>	<b>6.35%</b>	<b>5.53%</b>



**FY 2021 -- Monthly Performance Statistics**  
**Systemwide Summary**  
**All Routes**

**Performance Statistics for June**

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
<b>Reporting Route #:</b>										
1	4,349	795.7	\$105,496	\$6,078	5.5	\$24.26	\$132.58	\$1.40	\$7.64	5.76%
1X	132	25.8	\$3,615	\$222	5.1	\$27.39	\$140.12	\$1.68	\$8.59	6.13%
3A	1,153	236.3	\$29,833	\$1,725	4.9	\$25.87	\$126.27	\$1.50	\$7.30	5.78%
3B	866	232.9	\$29,738	\$1,126	3.7	\$34.34	\$127.70	\$1.30	\$4.83	3.79%
7A	1,290	231.1	\$30,072	\$1,798	5.6	\$23.31	\$130.11	\$1.39	\$7.78	5.98%
7B	1,129	232.7	\$30,325	\$1,551	4.9	\$26.86	\$130.30	\$1.37	\$6.67	5.12%
12	298	158.2	\$22,601	\$2,048	1.9	\$75.84	\$142.85	\$6.87	\$12.95	9.06%
15	263	66.6	\$10,207	\$2,925	4.0	\$38.81	\$153.30	\$11.12	\$43.93	28.66%
21	695	208.4	\$28,700	\$1,223	3.3	\$41.29	\$137.75	\$1.76	\$5.87	4.26%
RR30	327	171.2	\$21,260	\$408	1.9	\$65.02	\$124.20	\$1.25	\$2.38	1.92%
RR31	163	86.5	\$11,186	\$203	1.9	\$68.62	\$129.39	\$1.25	\$2.35	1.82%
RR34	259	105.7	\$15,335	\$323	2.5	\$59.21	\$145.10	\$1.25	\$3.06	2.11%
RR36	13	32.0	\$4,364	\$16	0.4	\$335.73	\$136.39	\$1.25	\$0.51	0.37%
RR50	326	161.1	\$19,719	\$407	2.0	\$60.49	\$122.43	\$1.25	\$2.52	2.06%
<b>Program:</b>										
Commuter Service	561	224.8	\$32,808	\$4,973	2.5	\$58.48	\$145.94	\$8.87	\$22.12	15.16%
Demand Response	1,088	556.4	\$71,865	\$1,357	2.0	\$66.05	\$129.16	\$1.25	\$2.44	1.89%
Neighborhood Shuttles	9,614	1,962.9	\$257,778	\$13,722	4.9	\$26.81	\$131.33	\$1.43	\$6.99	5.32%
<b>Mode:</b>										
Bus (Motorbus)	9,614	1,962.9	\$257,778	\$13,722	4.9	\$26.81	\$131.33	\$1.43	\$6.99	5.32%
Commuter Bus	561	224.8	\$32,808	\$4,973	2.5	\$58.48	\$145.94	\$8.87	\$22.12	15.16%
Demand Response	1,088	556.4	\$71,865	\$1,357	2.0	\$66.05	\$129.16	\$1.25	\$2.44	1.89%
<b>System Total:</b>	<b>11,263</b>	<b>2,744.1</b>	<b>\$362,451</b>	<b>\$20,052</b>	<b>4.1</b>	<b>\$32.18</b>	<b>\$132.09</b>	<b>\$1.78</b>	<b>\$7.31</b>	<b>5.53%</b>



# Monthly Ridership Report

May, FY 2021

## Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
<b>Route Subtotals</b>						
1	6,430	4,595	8.8	6.1	0.19%	6.59%
12	75	302	1.1	2.1	0.57%	16.13%
15	8	322	1.1	4.1	0.89%	39.20%
1X	146	185	4.4	5.6	0.10%	8.41%
21	531	636	2.8	3.3	0.03%	4.09%
3A	999	1,057	4.6	5.0	0.05%	5.89%
3B	1,180	946	5.5	4.4	0.06%	4.76%
7A	1,257	1,245	5.9	5.8	0.07%	6.76%
7B	1,124	1,077	5.3	5.1	0.06%	5.86%
RR30	195	320	1.6	2.3	0.00%	2.68%
RR31	143	147	1.9	1.7	0.00%	1.98%
RR34	252	202	2.4	2.2	0.00%	2.25%
RR36	14	18	0.4	0.5	0.00%	0.54%
RR50	239	308	1.8	2.0	0.00%	2.45%
<b>Program Subtotals</b>						
Commuter Service	83	624	1.1	2.8	0.61%	25.42%
Demand Response	843	995	1.8	1.9	0.00%	2.25%
Neighborhood Shuttles	11,667	9,741	6.4	5.3	0.11%	5.99%
<b>System Total</b>	<b>12,593</b>	<b>11,360</b>	<b>5.3</b>	<b>4.4</b>	<b>0.11%</b>	<b>7.33%</b>




**FY 2021 -- Monthly Performance Statistics**  
**Systemwide Summary**  
**All Routes**

**Performance Statistics for May**

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
<b>Reporting Route #:</b>										
1	4,595	755.8	\$76,627	\$5,049	6.1	\$16.68	\$101.38	\$1.10	\$6.68	6.59%
1X	185	33.3	\$3,325	\$280	5.6	\$17.97	\$99.74	\$1.51	\$8.39	8.41%
3A	1,057	213.7	\$20,297	\$1,196	5.0	\$19.20	\$94.99	\$1.13	\$5.60	5.89%
3B	946	215.7	\$20,116	\$957	4.4	\$21.26	\$93.24	\$1.01	\$4.44	4.76%
7A	1,245	213.5	\$20,382	\$1,378	5.8	\$16.37	\$95.46	\$1.11	\$6.45	6.76%
7B	1,077	211.8	\$20,438	\$1,198	5.1	\$18.98	\$96.51	\$1.11	\$5.66	5.86%
12	302	142.5	\$16,130	\$2,602	2.1	\$53.41	\$113.18	\$8.62	\$18.26	16.13%
15	322	79.0	\$10,883	\$4,266	4.1	\$33.80	\$137.70	\$13.25	\$53.98	39.20%
21	636	195.5	\$20,709	\$847	3.3	\$32.56	\$105.96	\$1.33	\$4.33	4.09%
RR30	320	141.9	\$13,076	\$351	2.3	\$40.86	\$92.12	\$1.10	\$2.47	2.68%
RR31	147	85.6	\$8,117	\$161	1.7	\$55.21	\$94.84	\$1.10	\$1.88	1.98%
RR34	202	91.9	\$9,820	\$221	2.2	\$48.61	\$106.87	\$1.10	\$2.41	2.25%
RR36	18	36.0	\$3,638	\$20	0.5	\$202.14	\$100.98	\$1.10	\$0.55	0.54%
RR50	308	156.9	\$13,784	\$337	2.0	\$44.75	\$87.86	\$1.10	\$2.15	2.45%
<b>Program:</b>										
Commuter Service	624	221.6	\$27,013	\$6,868	2.8	\$43.29	\$121.93	\$11.01	\$31.00	25.42%
Demand Response	995	512.3	\$48,435	\$1,090	1.9	\$48.68	\$94.54	\$1.10	\$2.13	2.25%
Neighborhood Shuttles	9,741	1,839.3	\$181,894	\$10,904	5.3	\$18.67	\$98.89	\$1.12	\$5.93	5.99%
<b>Mode:</b>										
Bus (Motorbus)	9,741	1,839.3	\$181,894	\$10,904	5.3	\$18.67	\$98.89	\$1.12	\$5.93	5.99%
Commuter Bus	624	221.6	\$27,013	\$6,868	2.8	\$43.29	\$121.93	\$11.01	\$31.00	25.42%
Demand Response	995	512.3	\$48,435	\$1,090	1.9	\$48.68	\$94.54	\$1.10	\$2.13	2.25%
<b>System Total:</b>	<b>11,360</b>	<b>2,573.2</b>	<b>\$257,341</b>	<b>\$18,863</b>	<b>4.4</b>	<b>\$22.65</b>	<b>\$100.01</b>	<b>\$1.66</b>	<b>\$7.33</b>	<b>7.33%</b>



MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors  
FROM: Mark Goodale, General Manager   
DATE: July 14, 2021  
RE: May and June Financial Reports

In June, the operating expenses was approximately \$51K lower than budgeted (362,535 vs. \$413,962). This variance had been attributed to lower expenses for all three departments. While these final numbers are unaudited the following departments were ahead for the fiscal year; Administrative (\$198,633), Maintenance (\$91,941) and Operations (\$204,675). At the conclusion of the fiscal year this could result in the agency being ahead of budget by \$495,250.

Operating Expenses for May were \$257,341 vs. \$333,006 budgeted. The departments are as follows; Administrative (\$198,516), Maintenance (\$72,350) and Operations (\$223,885).

The current Farebox Recovery Rate for June is: 5.53% vs. 6.35% for the same reporting period last fiscal year.

**STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY**

**ITEM 5.5**

**MORONGO BASIN TRANSIT AUTHORITY**  
**Statement of Expenditures - Cash Basis**  
**During Fiscal Year ending 06/30/21**  
**For Period Ending 06/30/21**

Line	Administrative Exp.	FY 20/21 Budget	JUNE		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
1	Mgmt. Salaries	\$ 117,843.00	\$ 13,597.27	\$ 13,893.14	\$ 117,843.00	\$ 118,308.34	(465.34)	0%
2	Office Salaries	164,284.00	\$ 18,955.85	16,858.01	\$ 164,284.00	133,880.04	30,403.96	19%
3	Board Members	7,000.00	\$ 583.33	500.00	\$ 7,000.00	3,800.00	3,200.00	46%
4	Payroll Taxes	7,379.00	\$ 851.42	696.83	\$ 7,379.00	6,995.59	383.41	5%
5	Health & Welfare	77,256.00	\$ 6,438.00	11,847.40	\$ 77,256.00	81,382.04	(4,126.04)	-5%
6	Retirement: PERS	50,103.00	\$ 5,781.12	5,816.38	\$ 50,103.00	49,822.29	180.71	0%
7	Mileage	5,000.00	\$ 416.67	308.56	\$ 5,000.00	2,318.93	2,681.07	54%
8	Outside Services	54,601.00	\$ 4,550.08	2,217.12	\$ 54,601.00	9,669.31	44,931.69	82%
9	Prof. Fees	77,445.00	\$ 6,453.75	174.40	\$ 77,445.00	28,371.90	49,073.10	63%
10	Leases/Rents	7,112.00	\$ 592.67	185.86	\$ 7,112.00	2,267.84	4,844.16	68%
11	Utilities	101,500.00	\$ 8,458.33	16,779.42	\$ 101,500.00	106,225.07	(4,725.07)	-5%
12	Marketing/Promotions	45,493.00	\$ 3,791.08	989.00	\$ 45,493.00	24,580.06	20,912.94	46%
13	Office Supplies	21,245.00	\$ 1,770.42	3,052.17	\$ 21,245.00	14,532.87	6,712.13	32%
14	Postage	2,997.00	\$ 249.75	445.84	\$ 2,997.00	2,035.34	961.66	32%
15	Printing/Reproduction	16,971.00	\$ 1,414.25	135.40	\$ 16,971.00	4,110.24	12,860.76	76%
16	Training/Meetings	29,662.00	\$ 2,471.83	598.85	\$ 29,662.00	857.32	28,804.68	97%
17	Interest Exp.	2,000.00	\$ 166.67	0.00	\$ 2,000.00	0.00	2,000.00	100%
18	<b>Total Administrative</b>	<b>\$ 787,891.00</b>	<b>\$ 76,542.49</b>	<b>\$ 74,498.38</b>	<b>\$ 787,891.00</b>	<b>\$ 589,257.18</b>	<b>\$ 198,633.82</b>	<b>25%</b>
<b>Maintenance Expense</b>								
19	Mechanic Salaries	\$ 150,959.00	\$ 17,418.35	17,829.00	\$ 150,959.00	\$ 140,097.62	10,861.38	7%
20	Misc. Work/Salaries	62,301.00	\$ 7,188.58	1,087.35	\$ 62,301.00	56,001.16	6,299.84	10%
21	Payroll Taxes	3,489.00	\$ 402.58	339.37	\$ 3,489.00	3,455.77	33.23	1%
22	Health & Welfare	29,364.00	\$ 2,447.00	1,081.34	\$ 29,364.00	15,476.61	13,887.39	47%
23	Retirement: PERS	17,816.00	\$ 2,055.69	1,327.88	\$ 17,816.00	13,389.93	4,426.07	25%
24	Uniforms	4,000.00	\$ 333.33	301.04	\$ 4,000.00	2,551.87	1,448.13	36%
25	Outside Services	49,187.00	\$ 4,098.92	1,485.99	\$ 49,187.00	56,572.39	(7,385.39)	-15%
26	Parts	55,279.00	\$ 4,606.58	4,223.79	\$ 55,279.00	43,882.52	11,396.48	21%
27	Fluids	14,974.00	\$ 1,247.83	95.92	\$ 14,974.00	12,831.59	2,142.41	14%
28	Tires	76,799.00	\$ 6,399.92	5,577.74	\$ 76,799.00	43,754.69	33,044.31	43%
29	Accident Repair	26,369.00	\$ 2,197.42	0.00	\$ 26,369.00	0.00	26,369.00	100%
30	Tools	2,206.00	\$ 183.83	0.00	\$ 2,206.00	451.27	1,754.73	80%
31	Consulting	2,606.00	\$ 217.17	0.00	\$ 2,606.00	1,305.00	1,301.00	50%
32	Shop Supplies	5,990.00	\$ 499.17	505.44	\$ 5,990.00	3,172.72	2,817.28	47%
33	Facility Supplies	20,878.00	\$ 1,739.83	1,223.26	\$ 20,878.00	75,532.87	(54,654.87)	-262%
34	Training/Meetings	8,674.00	\$ 722.83	21.74	\$ 8,674.00	709.94	7,964.06	92%
35	Shelter Maintenance	2,732.00	\$ 227.67	0.00	\$ 2,732.00	1,757.34	974.66	36%
36	CNG Stations Maint.	115,874.00	\$ 9,656.17	5,316.87	\$ 115,874.00	86,612.49	29,261.51	25%
37	<b>Total Maintenance</b>	<b>\$ 649,497.00</b>	<b>\$ 61,642.86</b>	<b>\$ 40,416.73</b>	<b>\$ 649,497.00</b>	<b>\$ 557,555.78</b>	<b>\$ 91,941.22</b>	<b>14%</b>
<b>Operations Expense</b>								
38	Mgmt/Supv Salaries	\$ 149,048.00	\$ 17,197.85	16,289.54	\$ 149,048.00	\$ 140,313.81	8,734.19	6%
39	Operator Wages	926,913.00	\$ 106,951.50	109,863.13	\$ 926,913.00	933,549.14	(6,636.14)	-1%
40	Dispatch Wages	173,694.00	\$ 20,041.62	18,181.03	\$ 173,694.00	170,367.65	3,326.35	2%
41	Payroll Taxes	29,992.00	\$ 3,460.62	1,953.68	\$ 29,992.00	24,571.36	5,420.64	18%
42	Health & Welfare	251,566.00	\$ 20,963.83	18,713.76	\$ 251,566.00	209,960.35	41,605.65	17%
43	Retirement: PERS	217,374.00	\$ 25,081.62	10,791.91	\$ 217,374.00	162,112.02	55,261.98	25%
44	Safety Incentive Program	8,800.00	\$ 733.33	0.00	\$ 8,800.00	8,100.00	700.00	8%
45	Workers' Comp	257,138.00	\$ 21,428.17	43,290.00	\$ 257,138.00	256,149.55	988.45	0%
46	Other Employee Exp.	23,388.00	\$ 1,949.00	441.66	\$ 23,388.00	12,376.37	11,011.63	47%
47	Mileage	1,800.00	\$ 150.00	0.00	\$ 1,800.00	204.89	1,595.11	89%
48	Uniforms	13,254.00	\$ 1,104.50	675.02	\$ 13,254.00	9,319.06	3,934.94	30%
49	Outside Services	16,325.00	\$ 1,360.42	345.50	\$ 16,325.00	19,403.45	(3,078.45)	-19%
50	Tel/Cell/Internet/Fax	31,323.00	\$ 2,610.25	3,082.25	\$ 31,323.00	31,295.06	27.94	0%
51	Radio Expense	10,000.00	\$ 833.33	3,871.30	\$ 10,000.00	11,487.94	(1,487.94)	-15%
52	Fuel	230,958.00	\$ 19,246.50	11,841.31	\$ 230,958.00	154,745.98	76,212.02	33%
53	Trainings/Meetings	4,400.00	\$ 366.67	3,193.95	\$ 4,400.00	3,228.95	1,171.05	27%
54	Insurance	340,964.00	\$ 28,413.67	908.00	\$ 340,964.00	334,575.45	6,388.55	2%
55	Deferred Comp Match	33,660.00	\$ 3,883.85	4,093.86	\$ 33,660.00	34,160.12	(500.12)	-1%
56	<b>Total Operations</b>	<b>\$ 2,720,597.00</b>	<b>\$ 275,776.71</b>	<b>\$ 247,535.90</b>	<b>\$ 2,720,597.00</b>	<b>\$ 2,515,921.15</b>	<b>\$ 204,675.85</b>	<b>8%</b>
57	<b>Grand Total of Op Exp</b>	<b>\$ 4,157,985.00</b>	<b>\$ 413,962.05</b>	<b>\$ 362,451.01</b>	<b>\$ 4,157,985.00</b>	<b>\$ 3,662,734.11</b>	<b>\$ 495,250.89</b>	<b>12%</b>

**MORONGO BASIN TRANSIT AUTHORITY**  
Statement of Income  
06/30/21

Other Revenue		JUNE		YTD Bdgt	YTD Actual		
1	Interest	\$ 152.00	12.67	13.45	152.00	\$ 6,386.24	\$ 6,234.24 4101%
2	Other Revenue	3,000.00	250.00	6,984.66	3,000.00	12,349.46	\$ 9,349.46 312%
3	CNG Fuel	11,889.00	990.75	26.31	11,889.00	154,267.64	\$ 142,378.64 100%
4	Gain on Sale of Assets	0.00	0.00	0.00	0.00	29,875.00	\$ 29,875.00 0%
5	Total Other Revenue	\$ 15,041.00	\$ 1,253.42	\$ 7,024.42	\$ 15,041.00	\$ 202,878.34	\$ 187,837.34 1249%

Passenger Fares		JUNE		YTD Bdgt	YTD Actual		
6	Fixed Route	\$ 124,000.00	10,333.33	12,005.95	124,000.00	115,983.82	\$ (8,016.18) -6%
7	Ready Ride	42,000.00	3,500.00	1,357.25	42,000.00	31,354.25	\$ (10,645.75) -25%
8	Palm Spr./Palm Des.	14,000.00	1,166.67	4,973.24	14,000.00	24,462.07	\$ 10,462.07 75%
9	Office Passes	20,000.00	1,666.67	1,076.00	20,000.00	11,872.25	\$ (8,127.75) -41%
10	CMC Subsidy	LCTOP	\$ 77,065.00	\$ 6,422.08	\$ 640.00	\$ 77,065.00	\$ 6,975.00 (70,090.00) -91%
11	Total Fare Revenue	\$ 277,065.00	\$ 23,088.75	\$ 20,052.44	\$ 277,065.00	\$ 190,647.39	\$ (86,417.61) -31%

Current Support Funding - Operations			Received	Prior FY	Received	Balance Due
12	Local Transit Funds	2,836,359.00			\$ 2,836,359.00	\$ -
13	Section 5311 Operating Asst	421,203.00				\$ 421,203.00
14	Cares ACT (Supplemental 5311)	475,517.00			\$ 846,375.00	\$ (370,858.00)
15	Measure I	92,800.00	\$ 14,819.28		\$ 139,388.41	\$ (46,588.41)
16	AB 2766	40,000.00			\$ 40,000.00	\$ -
17	Total Sup. Fund.Ops	\$3,865,879.00	\$ 14,819.28		\$ 3,862,122.41	\$ 3,756.59
18	Total Operating Revenues	\$ 4,157,985.00	\$ 41,896.14		\$ 4,255,648.14	\$ 105,176.32

Prior Year Support Funding - Operations		Grant Amt		Received	Prior FY	Received	Balance Due
19	Section 5311 Operating Asst FY20	421,203.00					\$ 421,203.00
20	Cares ACT (Supplemental 5311) FY20	441,449.00				\$ 441,449.00	\$ -
21	Total Prior Year Operating Revenues	\$ 862,652.00	\$ -	\$ -	\$ -	\$ 441,449.00	\$ 421,203.00

Current Year Capital Funding - Capital		Grant Amt		Received	Prior FY	Received	Balance Due
22	Disp & Maint Equip	STA FY21	\$ 10,000.00				\$ 10,000.00
23	Fare Media Structure	STA FY21	\$ 50,000.00				\$ 50,000.00
24	Bus Wash System	STA FY21	\$ 7,500.00				\$ 7,500.00
25	Enclosed Bike Racks	ART 3	\$ 29,380.00				\$ 29,380.00
26	Class H Replacement Vehicles	CMAQ	\$ 1,214,400.00				\$ 1,214,400.00
27	Engine Overhauls	SGR FY21	\$ 25,000.00			\$ 16,356.00	\$ 8,644.00
28	Supervisor Van	SGR FY21	\$ 30,185.00			\$ 30,185.00	\$ -
29	Bus Stop Improvements	SGR FY21 / LCTOP	\$ 145,124.00			\$ 100,127.00	\$ 44,997.00
30	Total Current Capital Funding	\$ 1,511,589.00		\$ -	\$ -	\$ 146,668.00	\$ 1,364,921.00

Prior Year Capital Funding - Capital		Grant Amt		Received	Prior FY	Received	Balance Due
31	29Palms CNG Station	LTF FY18	\$ 130,000.00				\$ 130,000.00
32	Add'l Bus Stop Improv	STA FY15 Realloc	\$ 235,153.00		\$ 219,263.00	\$ 651.73	\$ 15,238.27
33	AVL/GPS Equipment	STA FY17	\$ 6,000.00				\$ 6,000.00
34	AVL/GPS Equipment	STA FY19	\$ 85,000.00				\$ 85,000.00
35	Bus Stop Improvements	ART 3	\$ 28,524.00			\$ 28,524.00	\$ -
36	Bus Stop Improvements	LTF FY18	\$ 70,000.00			\$ 70,000.00	\$ -
37	Bus Stop Improvements	STA FY19	\$ 70,000.00				\$ 70,000.00
38	Bus Wash System	STA FY20	\$ 67,950.00				\$ 67,950.00
39	Cost Allocation Study	STA FY19	\$ 20,000.00		\$ 17,481.00		\$ 2,519.00
40	Disp & Maint Equipment	STA FY17	\$ 10,000.00		\$ 6,210.84	\$ 1,123.23	\$ 2,665.93
41	Disp & Maint Equipment	STA FY18	\$ 10,000.00			\$ 1,508.02	\$ 8,491.98
42	Disp & Maint Equipment	STA FY19	\$ 10,000.00				\$ 10,000.00
43	Disp & Maint Equipment	STA FY20	\$ 10,000.00				\$ 10,000.00
44	Engine Overhauls	LTF FY18	\$ 75,000.00		\$ 18,750.00		\$ 56,250.00
45	Engine Overhauls	STA FY19	\$ 30,000.00		\$ 5,824.00	\$ 3,205.94	\$ 20,970.06
46	Engine Overhauls	STA FY20	\$ 25,000.00				\$ 25,000.00
47	JT Facility Upgrade	STA/LTF FY16	\$ 6,163.00		\$ 2,548.00		\$ 3,615.00
48	Landscape & Lighting	STA FY11 Realloc	\$ 15,000.00		\$ 11,852.00	\$ 1,925.00	\$ 1,223.00
49	REI Equipment	LTF FY15 Realloc	\$ 5,000.00		\$ 4,240.00		\$ 760.00
50	Roadway Project	SGR FY20	\$ 29,640.00		\$ 13,672.00	\$ 15,968.00	\$ -
51	Shop Equipment	STA FY20	\$ 25,000.00		\$ 23,926.95		\$ 1,073.05
52	Short Range Transit Plan	STA FY19	\$ 107,000.00		\$ 85,817.03	\$ 1,953.09	\$ 19,229.88
53	Twentynine Palms Land	LTF FY18	\$ 90,000.00		\$ 6,706.95		\$ 83,293.05
54	Vehicles: 1 Class H	5339 FY17	\$ 375,910.00			\$ 375,910.00	\$ -
55	Vehicles: 1 Class E	STA FY19	\$ 68,368.00				\$ 68,368.00
56	Vehicles: 5 Replacements	CMAQ / STA	\$ 1,025,275.00		\$ 483,501.00	\$ 164,055.32	\$ 377,718.68
57	Video Surveillance	LTF FY18	\$ 20,000.00				\$ 20,000.00
58	Total Prior Capital Funding	\$2,095,306.00		\$0.00	\$899,792.77	\$664,824.33	\$1,085,365.90

FY 20/21 Procurement Budget		Grant Amt	JUNE		Year to Date		Balance Due
			Sent	Received	Sent	Received	
59	Procurement Bid Income	\$ 315,000.00		\$ 19,875.75		\$ 320,184.41	\$ (5,184.41)
60	Procurement Bid Expenses	\$ (125,610.00)	\$ 28,560.13		\$ 153,242.65		\$ 27,632.65
61	TAG Program	\$ (50,000.00)			\$ 45,347.50		\$ (4,652.50)
62	Total Procurement Budget	\$ 139,390.00	\$ 28,560.13	\$ 19,875.75	\$ 198,590.15	\$ 320,184.41	\$ 121,594.26

FY 20/21 TREP Budget			Grant Amt	Sent	Received	Sent	Received	Balance Due
63	TREP Revenue FY20	5310 Balance	\$ 47,376.43				\$ 47,376.43	\$ -
64	TREP Revenue FY21	5310 Award	\$ 117,668.00		\$ 21,630.03		\$ 21,630.03	\$ 96,037.97
65	Program Administrator		\$ (7,405.00)	\$ 465.63		\$ 3,555.72		\$ (3,849.28)
66	Client Relations Clerk		\$ (34,663.00)	\$ 4,111.80		\$ 35,697.90		\$ 1,034.90
67	Mileage Reimbursements		\$ (75,600.00)	\$ 2,399.73		\$ 31,893.53		\$ (43,706.47)
68	Total TREP Funding		\$ 47,376.43	\$ 6,977.16	\$ 21,630.03	\$ 71,147.15	\$ 69,006.46	\$ 93,779.28

**MORONGO BASIN TRANSIT AUTHORITY**  
**Statement of Expenditures**  
**During Fiscal Year ending 06/30/21**  
**For Period Ending 05/31/21**

Line	Administrative Exp.	FY 20/21 Budget	MAY		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
1	Mgmt. Salaries	\$ 117,843.00	\$ 9,064.85	\$ 9,073.60	\$ 104,245.73	\$ 102,488.45	\$ 1,757.28	2%
2	Office Salaries	164,284.00	\$ 12,637.23	9,960.86	\$ 145,328.15	117,022.03	28,306.12	19%
3	Board Members	7,000.00	\$ 583.33	0.00	\$ 6,416.67	3,300.00	3,116.67	49%
4	Payroll Taxes	7,379.00	\$ 567.62	439.91	\$ 6,527.58	6,298.76	228.82	4%
5	Health & Welfare	77,256.00	\$ 6,438.00	6,279.29	\$ 70,818.00	69,534.64	1,283.36	2%
6	Retirement:PERS	50,103.00	\$ 3,854.08	3,879.23	\$ 44,321.88	44,105.91	215.97	0%
7	Mileage	5,000.00	\$ 416.67	313.60	\$ 4,583.33	2,010.37	2,572.96	56%
8	Outside Services	54,601.00	\$ 4,550.08	2,803.53	\$ 50,050.92	7,452.19	42,598.73	85%
9	Prof. Fees	77,445.00	\$ 6,453.75	174.40	\$ 70,991.25	28,197.50	42,793.75	60%
10	Leases/Rents	7,112.00	\$ 592.67	61.78	\$ 6,519.33	2,081.98	4,437.35	68%
11	Utilities	101,500.00	\$ 8,458.33	7,630.62	\$ 93,041.67	89,445.65	3,596.02	4%
12	Marketing/Promotions	45,493.00	\$ 3,791.08	2,621.49	\$ 41,701.92	23,591.06	18,110.86	43%
13	Office Supplies	21,245.00	\$ 1,770.42	897.89	\$ 19,474.58	11,480.70	7,993.88	41%
14	Postage	2,997.00	\$ 249.75	17.99	\$ 2,747.25	1,589.49	1,157.76	42%
15	Printing/Reproduction	16,971.00	\$ 1,414.25	35.34	\$ 15,556.75	3,974.84	11,581.91	74%
16	Training/Meetings	29,662.00	\$ 2,471.83	435.00	\$ 27,190.17	258.47	26,931.70	99%
17	Interest Exp.	2,000.00	\$ 166.67	0.00	\$ 1,833.33	0.00	1,833.33	100%
18	Total Administrative	\$ 787,891.00	\$ 63,480.60	\$ 44,624.53	\$ 711,348.51	\$ 512,832.04	\$ 198,516.47	28%
<b>Maintenance Expense</b>								
19	Mechanic Salaries	\$ 150,959.00	\$ 11,612.23	10,898.66	\$ 133,540.65	\$ 123,633.62	\$ 9,907.03	7%
20	Misc. Work/Salaries	62,301.00	\$ 4,792.38	6,495.32	\$ 55,112.42	54,913.81	198.61	0%
21	Payroll Taxes	3,489.00	\$ 268.38	223.01	\$ 3,086.42	3,116.40	(29.98)	-1%
22	Health & Welfare	29,364.00	\$ 2,447.00	1,065.26	\$ 26,917.00	14,395.27	12,521.73	47%
23	Retirement:PERS	17,816.00	\$ 1,370.46	964.67	\$ 15,760.31	12,062.05	3,698.26	23%
24	Uniforms	4,000.00	\$ 333.33	131.56	\$ 3,666.67	2,250.83	1,415.84	39%
25	Outside Services	49,187.00	\$ 4,098.92	4,299.95	\$ 45,088.08	55,086.40	(9,998.32)	-22%
26	Parts	55,279.00	\$ 4,606.58	3,564.91	\$ 50,672.42	39,658.73	11,013.69	22%
27	Fluids	14,974.00	\$ 1,247.83	3,964.56	\$ 13,726.17	12,735.67	990.50	7%
28	Tires	76,799.00	\$ 6,399.92	1,710.38	\$ 70,399.08	38,176.95	32,222.13	46%
29	Accident Repair	26,369.00	\$ 2,197.42	0.00	\$ 24,171.58	0.00	24,171.58	100%
30	Tools	2,206.00	\$ 183.83	0.00	\$ 2,022.17	451.27	1,570.90	78%
31	Consulting	2,606.00	\$ 217.17	0.00	\$ 2,388.83	1,305.00	1,083.83	45%
32	Shop Supplies	5,990.00	\$ 499.17	151.80	\$ 5,490.83	2,666.68	2,824.15	51%
33	Facility Supplies	20,878.00	\$ 1,739.83	5,196.53	\$ 19,138.17	71,309.61	(52,171.44)	-273%
34	Training/Meetings	8,674.00	\$ 722.83	0.00	\$ 7,951.17	688.20	7,262.97	91%
35	Shelter Maintenance	2,732.00	\$ 227.67	0.00	\$ 2,504.33	1,757.34	746.99	30%
36	CNG Stations Maint.	115,874.00	\$ 9,656.17	3,662.00	\$ 106,217.83	81,295.62	24,922.21	23%
37	Total Maintenance	\$ 649,497.00	\$ 52,621.13	\$ 42,328.61	\$ 587,854.14	\$ 515,503.45	\$ 72,350.69	12%
<b>Operations Expense</b>								
38	Mgmt/Supv Salaries	\$ 149,048.00	\$ 11,465.23	11,064.41	\$ 131,850.15	\$ 124,024.27	\$ 7,825.88	6%
39	Operator Wages	926,913.00	\$ 71,301.00	69,706.78	\$ 819,961.50	823,686.01	(3,724.51)	0%
40	Dispatch Wages	173,694.00	\$ 13,361.08	11,349.54	\$ 153,652.38	152,186.62	1,465.76	1%
41	Payroll Taxes	29,992.00	\$ 2,307.08	1,589.89	\$ 26,531.38	22,617.68	3,913.70	15%
42	Health & Welfare	251,566.00	\$ 20,963.83	16,667.45	\$ 230,602.17	191,246.59	39,355.58	17%
43	Retirement:PERS	217,374.00	\$ 16,721.08	7,360.15	\$ 192,292.38	151,320.11	40,972.27	21%
44	Safety Incentive Program	8,800.00	\$ 733.33	4,000.00	\$ 8,066.67	8,100.00	(33.33)	0%
45	Workers'Comp	257,138.00	\$ 21,428.17	21,645.00	\$ 235,709.83	212,859.55	22,850.28	10%
46	Other Employee Exp.	23,388.00	\$ 1,949.00	764.96	\$ 21,439.00	11,932.21	9,506.79	44%
47	Mileage	1,800.00	\$ 150.00	100.24	\$ 1,650.00	204.89	1,445.11	88%
48	Uniforms	13,254.00	\$ 1,104.50	-25.45	\$ 12,149.50	8,644.04	3,505.46	29%
49	Outside Services	16,325.00	\$ 1,360.42	0.00	\$ 14,964.58	19,057.95	(4,093.37)	-27%
50	Tel/Cell/Internet/Fax	31,323.00	\$ 2,610.25	2,249.91	\$ 28,712.75	28,212.81	499.94	2%
51	Radio Expense	10,000.00	\$ 833.33	675.00	\$ 9,166.67	7,616.64	1,550.03	17%
52	Fuel	230,958.00	\$ 19,246.50	10,192.98	\$ 211,711.50	142,904.67	68,806.83	33%
53	Trainings/Meetings	4,400.00	\$ 366.67	35.00	\$ 4,033.33	35.00	3,998.33	99%
54	Insurance	340,964.00	\$ 28,413.67	10,333.13	\$ 312,550.33	287,298.05	25,252.28	8%
55	Deferred Comp Match	33,660.00	\$ 2,589.23	2,679.24	\$ 30,855.00	30,066.26	788.74	3%
56	Total Operations	\$ 2,720,597.00	\$ 216,904.36	\$ 170,388.23	\$ 2,445,899.14	\$ 2,222,013.35	\$ 223,885.79	9%
57	Grand Total of Op Exp	\$ 4,167,985.00	\$ 333,006.09	\$ 257,341.37	\$ 3,745,101.79	\$ 3,250,348.84	\$ 494,752.95	13%

**MORONGO BASIN TRANSIT AUTHORITY**  
**Statement of Income**  
05/31/21

Other Revenue		MAY		YTD Bdgt	YTD Actual		
1	Interest	\$ 152.00	12.67	13.97	139.33	\$ 6,372.79	\$ 6,233.46 4474%
2	Other Revenue	3,000.00	250.00	200.00	2,750.00	5,364.80	\$ 2,614.80 95%
3	CNG Fuel	11,889.00	990.75	3,743.70	10,898.25	154,241.33	\$ 143,343.08 100%
4	Gain on Sale of Assets	0.00	0.00	0.00	0.00	29,875.00	29,875.00 0%
5	Total Other Revenue	\$ 15,041.00	\$ 1,253.42	\$ 3,957.67	\$ 13,787.58	\$ 195,653.92	\$ 182,066.34 1321%

Passenger Fares		MAY		YTD Bdgt	YTD Actual		
6	Fixed Route	\$ 124,000.00	10,333.33	10,023.44	113,666.67	103,977.87	\$ (9,688.80) -9%
7	Ready Ride	42,000.00	3,500.00	1,090.14	38,500.00	29,997.00	\$ (8,503.00) -22%
8	Palm Spr./Palm Des.	14,000.00	1,166.67	6,868.05	12,833.33	19,488.83	\$ 6,655.50 52%
9	Office Passes	20,000.00	1,666.67	291.00	18,333.33	10,796.25	(7,537.08) -41%
10	CMC Subsidy	LCTOP \$ 77,065.00	\$ 6,422.08	\$ 590.00	\$ 70,642.92	\$ 6,335.00	(64,307.92) -91%
11	Total Fare Revenue	\$ 277,065.00	\$ 23,088.75	\$ 18,862.63	\$ 253,976.25	\$ 170,594.95	\$ (83,381.30) -33%

Current Support Funding - Operations			Received	Prior FY	Received	Balance Due
12	Local Transit Funds	2,836,359.00			\$ 2,836,359.00	\$ -
13	Section 5311 Operating Asst	421,203.00				\$ 421,203.00
14	Cares ACT (Supplemental 5311)	475,517.00	\$ 846,375.00		\$ 846,375.00	\$ (370,858.00)
15	Measure I	92,800.00	\$ 11,545.92		\$ 124,569.13	\$ (31,769.13)
16	AB 2766	40,000.00			\$ 40,000.00	\$ -
17	Total Sup. Fund.Ops	\$3,865,879.00	\$ 857,920.92		\$ 3,847,303.13	\$ 18,575.87
18	Total Operating Revenues	\$ 4,157,985.00	\$ 880,741.22		\$ 4,213,752.00	\$ 117,260.91

Prior Year Support Funding - Operations		Grant Amt		Received	Prior FY	Received	Balance Due
19	Section 5311 Operating Asst FY20	421,203.00					\$ 421,203.00
20	Cares ACT (Supplemental 5311) FY20	441,449.00				\$ 441,449.00	\$ -
21	Total Prior Year Operating Revenues	\$ 862,652.00	\$ -	\$ -	\$ -	\$ 441,449.00	\$ 421,203.00

Current Year Capital Funding - Capital		Grant Amt		Received	Prior FY	Received	Balance Due
22	Disp & Maint Equip	STA FY21 \$ 10,000.00					\$ 10,000.00
23	Fare Media Structure	STA FY21 \$ 50,000.00					\$ 50,000.00
24	Bus Wash System	STA FY21 \$ 7,500.00					\$ 7,500.00
25	Enclosed Bike Racks	ART 3 \$ 29,380.00					\$ 29,380.00
26	Class H Replacement Vehicles	CMAQ \$ 1,214,400.00					\$ 1,214,400.00
27	Engine Overhauls	SGR FY21 \$ 25,000.00				\$ 16,356.00	\$ 8,644.00
28	Supervisor Van	SGR FY21 \$ 30,185.00				\$ 30,185.00	\$ -
29	Bus Stop Improvements	SGR FY21 / LCTOP \$ 145,124.00				\$ 100,127.00	\$ 44,997.00
30	Total Current Capital Funding	\$ 1,511,589.00	\$ -	\$ -	\$ -	\$ 146,668.00	\$ 1,364,921.00

Prior Year Capital Funding - Capital		Grant Amt		Received	Prior FY	Received	Balance Due
31	29Palms CNG Station	LTF FY18 \$ 130,000.00					\$ 130,000.00
32	Add'l Bus Stop Improv	STA FY15 Realloc \$ 235,153.00			\$ 219,263.00	\$ 651.73	\$ 15,238.27
33	AVL/GPS Equipment	STA FY17 \$ 6,000.00					\$ 6,000.00
34	AVL/GPS Equipment	STA FY19 \$ 85,000.00					\$ 85,000.00
35	Bus Stop Improvements	ART 3 \$ 28,524.00				\$ 28,524.00	\$ -
36	Bus Stop Improvements	LTF FY18 \$ 70,000.00				\$ 70,000.00	\$ -
37	Bus Stop Improvements	STA FY19 \$ 70,000.00					\$ 70,000.00
38	Bus Wash System	STA FY20 \$ 67,950.00					\$ 67,950.00
39	Cost Allocation Study	STA FY19 \$ 20,000.00			\$ 17,481.00		\$ 2,519.00
40	Disp & Maint Equipment	STA FY17 \$ 10,000.00			\$ 6,210.84	\$ 1,123.23	\$ 2,665.93
41	Disp & Maint Equipment	STA FY18 \$ 10,000.00				\$ 1,508.02	\$ 8,491.98
42	Disp & Maint Equipment	STA FY19 \$ 10,000.00					\$ 10,000.00
43	Disp & Maint Equipment	STA FY20 \$ 10,000.00					\$ 10,000.00
44	Engine Overhauls	LTF FY18 \$ 75,000.00			\$ 18,750.00		\$ 56,250.00
45	Engine Overhauls	STA FY19 \$ 30,000.00			\$ 5,824.00	\$ 3,205.94	\$ 20,970.06
46	Engine Overhauls	STA FY20 \$ 25,000.00					\$ 25,000.00
47	JT Facility Upgrade	STA/LTF FY16 \$ 6,163.00			\$ 2,548.00		\$ 3,615.00
48	Landscape & Lighting	STA FY11 Realloc \$ 15,000.00			\$ 11,852.00	\$ 1,925.00	\$ 1,223.00
49	REI Equipment	LTF FY15 Realloc \$ 5,000.00			\$ 4,240.00		\$ 760.00
50	Roadway Project	SGR FY20 \$ 29,640.00			\$ 13,672.00	\$ 15,968.00	\$ -
51	Shop Equipment	STA FY20 \$ 25,000.00			\$ 23,926.95		\$ 1,073.05
52	Short Range Transit Plan	STA FY19 \$ 107,000.00			\$ 85,817.03	\$ 1,953.09	\$ 19,229.88
53	Twentynine Palms Land	LTF FY18 \$ 90,000.00			\$ 6,706.95		\$ 83,293.05
54	Vehicles: 1 Class H	5339 FY17 \$ 375,910.00				\$ 375,910.00	\$ -
55	Vehicles: 1 Class E	STA FY19 \$ 68,368.00					\$ 68,368.00
56	Vehicles: 5 Replacements	CMAQ / STA \$ 1,025,275.00			\$ 483,501.00	\$ 164,055.32	\$ 377,718.68
57	Video Surveillance	LTF FY18 \$ 20,000.00					\$ 20,000.00
58	Total Prior Capital Funding	\$2,095,306.00	\$0.00	\$899,792.77	\$664,824.33	\$1,085,365.90	

FY 20/21 Procurement Budget		MAY		Year to Date		Balance Due
	Grant Amt	Sent	Received	Sent	Received	
59	Procurement Bid Income	\$ 315,000.00	\$ 27,137.24		\$ 300,308.66	\$ 14,691.34
60	Procurement Bid Expenses	\$ (125,610.00)	\$ 11,987.25	\$ 111,185.27		\$ (14,424.73)
61	TAG Program	\$ (50,000.00)		\$ 45,347.50		\$ (4,652.50)
62	Total Procurement Budget	\$ 139,390.00	\$ 11,987.25	\$ 27,137.24	\$ 156,532.77	\$ 300,308.66

FY 20/21 TREP Budget		Grant Amt	Sent	Received	Sent	Received	Balance Due
63	TREP Revenue FY20	5310 Balance	\$ 47,376.43			\$ 47,376.43	\$ -
64	TREP Revenue FY21	5310 Award	\$ 117,668.00				\$ 117,668.00
65	Program Administrator		\$ (7,405.00)	\$ 253.98	\$ 3,090.09		\$ (4,314.91)
66	Client Relations Clerk		\$ (34,663.00)	\$ 2,741.20	\$ 31,586.10		\$ (3,076.90)
67	Mileage Reimbursements		\$ (75,600.00)	\$ 2,830.86	\$ 29,493.80		\$ (46,106.20)
68	Total TREP Funding		\$ 47,376.43	\$ 5,826.04	\$ -	\$ 64,169.99	\$ 47,376.43

MORONGO BASIN TRANSIT AUTHORITY  
TAXI ADMINISTRATION  
Statement of Expenditures  
During Fiscal Year ending 6/30/21  
For Period ending 5/31/21

Line		FY 20/21	MONTH	MAY	Year to Date		Year to Date	
		Budget	Budget	Actual	Budget	Actual	Variance	%
	<b>Administrative Exp.</b>							
1	Legal Expenses	0.00	0.00	0.00	0.00	0.00	\$ -	0%
2	Insurance	3,000.00	250.00	250.00	2,750.00	2,750.00	\$ -	0%
3	Taxicab Administrator	4,180.00	348.33	119.94	3,831.67	2,726.98	\$ (1,104.69)	-29%
4	Office Clerk	2,600.00	216.67	305.53	2,383.33	2,743.80	\$ 360.47	15%
5	Drug & Alcohol Testing	1,000.00	83.33	189.75	916.67	279.75	\$ (636.92)	-69%
6	Background Checks	250.00	20.83	0.00	229.17	160.00	\$ (69.17)	-30%
7	Printing/Office/Meters	250.00	20.83	31.00	229.17	457.97	\$ 228.80	100%
8	Rent & Utilities	2,400.00	200.00	200.00	2,200.00	2,200.00	\$ -	0%
9	<b>Total Administrative Exp.</b>	<b>\$ 13,680.00</b>	<b>\$ 1,140.00</b>	<b>\$ 1,096.22</b>	<b>\$ 12,540.00</b>	<b>\$ 11,318.50</b>	<b>\$ (1,221.50)</b>	<b>-10%</b>


MORONGO BASIN TRANSIT AUTHORITY  
TAXI ADMINISTRATION  
Statement of Income

Line		FY 20/21	MONTH	MAY	Year to Date		Variance	%
		Budget	Budget	Actual	Budget	Actual		
	<b>REVENUE</b>							
10	Driver Permit Fees	500.00	41.67	0.00	458.33	0.00	\$ (458.33)	-100%
12	Vehicles Permit Fees	12,000.00	1,000.00	0.00	11,000.00	7,900.00	\$ (3,100.00)	-28%
13	Driver Renewal Fees	1,080.00	90.00	0.00	990.00	480.00	\$ (510.00)	-52%
14	Transfer Fees	0.00	0.00	0.00	0.00	0.00	\$ -	100%
15	Fines	100.00	8.33	0.00	91.67	0.00	\$ (91.67)	-100%
16	<b>TOTAL REVENUE</b>	<b>\$ 13,680.00</b>	<b>\$ 1,140.00</b>	<b>\$ -</b>	<b>\$ 12,540.00</b>	<b>\$ 8,380.00</b>	<b>\$ (4,160.00)</b>	<b>-33%</b>

\$ (2,938.50)

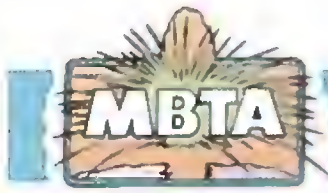


MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors  
FROM: Mark Goodale, General Manager   
DATE: July 12, 2021  
RE: Administrative Report

**STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY**

**ITEM 5.6**



July 14, 2021

## ADMINISTRATIVE REPORT

The following administrative report includes reporting information for the following month(s): May and June.

### Audits

Auditor from Eide Bailey will be onsite the 26<sup>th</sup> and 27<sup>th</sup> of July to conduct their field work and internal controls review portion of the audit. It's anticipated that the audit will conclude in December 2021 and present the results of the final report to the board once made available to staff.

### Recruitment

Over the past few weeks staff has been diligently working on filling several positions in the operations and maintenance departments. Notices went out to current employees to seek the replacement for the Dispatch Supervisor, Teresa Dellinger and another dispatcher who recently relocated out of the area. Teresa will be retiring after almost 16 years of service. In addition, there is a need for coach operators a maintenance utility position and staff is using many various resources to attract applicants.

### Projects

MBTA is in the process of submitting a funding request that will provide the agency an opportunity to continue to make infrastructure enhancements (bicycle lockers) at the transit centers. These enhancements will allow passengers the ability to make the first part of their trip by bicycle, providing a secure location to store their bike while they use transit to complete their trip(s).

Example:



## Marketing

Through the continued efforts of the county wide transit rider marketing campaign, staff is preparing to head into the second phase of the campaign called “Back to Transit “Mask On? Phone On? Get on and GO.” MBTA will be using many various media outlets (printed material, social media, website and radio messages) to promote these efforts. The third phase will go into effect in the late fall.

### Phase I



### Phase II



## COVID -19

On June 17, the Cal/OSHA Standards Board approved revisions to the COVID-19 Emergency Temporary Standard (ETS). In addition, on June 17, Governor Newsom issued an executive order that states the updated ETS is effective immediately. In addition to the ETS revision, MBTA still needed to ensure the federal mandate for public transportation that will remain in place until at least September is continued to be communicated. In addition, to applying the appropriate level of notification to all personnel and riders that wearing a mask on board the vehicle is still required, staff took the steps necessary noted below to ensure continue safety of our employees and riding public.

Below is a short summary of some of the changes to the COVID-19 ETS:

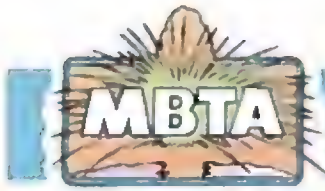
- Fully vaccinated employees without symptoms do not need to be tested or quarantined after close contact with COVID-19 cases unless they have symptoms.
- No face cover requirements outdoors (except during outbreaks), regardless of vaccination status.
- No face cover requirements indoors for fully vaccinated employees. (Note: Employers must document their vaccination status; employees can self-attest to their status.)
- N95 respirators must be provided: 1) to any unvaccinated employee who works with others indoors or in a vehicle and who requests one, and 2) where there is a major outbreak, to any employees in the exposed group for voluntary use.

- No physical distancing and barrier requirements regardless of employee vaccination status unless there has been an outbreak. For outbreaks of 3 or more employees, the employer must evaluate the needs for physical distancing and barriers. During a major outbreak of 20 or more employees, physical distancing and barriers are required.
- Employers must evaluate ventilation systems to maximize outdoor air and increase filtration efficiency and evaluate the use of additional air cleaning systems.
- Employers must offer COVID-19 testing to symptomatic unvaccinated employees, unvaccinated employees after an exposure, vaccinated employees after an exposure if they develop symptoms, unvaccinated employees in an outbreak, and all employees in a major outbreak.

MORONGO BASIN TRANSIT AUTHORITY

TO: Mark Goodale, General Manager  
FROM: Matthew Atkins, Operations Manager  
DATE: July 12, 2021  
  
RE: Operations Report

**STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY**



July 14, 2021

## Operations Report

### PERSONNEL

#### Staffing

Total Coach Operators – May – 25, June – 25

Total Dispatchers – May – 4, June – 4

#### Overtime

Operators – May – 1.47%, June – 2.78%

Dispatchers – May – 5.16%, June – 5.93%

(Coverage for Dispatchers Vacations)

### OPERATIONS/ SAFETY/ CUSTOMER SERVICE

On time performance for the reporting period:

Ready Ride – May – 99.4%, June – 98.5%

Fixed Route – May – 91.3%, June – 96.7%

Staff received 3 customer contacts for May and June. These contacts were recorded as two (2) complaints and one (1) compliment about drivers. The complaints have been addressed with drivers. Customer did not return messages for follow up. The compliment was shared with the driver and gratitude was expressed to the customer for taking the time to inform Staff of their experience.

As of June 30, 2021, MBTA completed 146 days free of any preventable accidents and /or injuries.

### EMPLOYEE TRAINING/RECRUITMENT

Operations and Training staff are currently recruiting/interviewing qualified individuals as prospective new hires to fill 3 vacant coach operator positions. Recruitment efforts include job posting on Indeed website, now hiring ad in local newspapers/radio stations, business card handouts and a now hiring banner hung out on the facility gate on Hwy 62. Ongoing recruitment and training efforts will continue until the coach operator positions have been filled.

## **MAINTENANCE**

The following is the maintenance mileage, road call and cost per mile information for May and June:

May - 0 road calls and 0 tow

Mileage – 57,008 with a CPM (cost per mile) of \$0.74

June - 0 road calls and 1 tow

Mileage – 61,471 with a CPM (cost per mile) of \$0.66

## **TAXI**

Cab Companies – May - 3, June – 3

Registered Cabs – May - 7, June – 8


Registered Drivers - May - 11, June – 11

New Driver Permits – May - 0, June – 0

Permit Renewals – May - 0, June – 0

Denied Applications – May - 0, June – 0

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors  
FROM: Mark, Goodale, General Manager   
DATE: July 13, 2021  
  
RE: Article 3 Resolution 21-05

Staff requests the Board to adopt Resolution 21-01, authorizing the General Manager of the authority to submit a reimbursement claim to SBCTA for TDA Article 3 dollars to fund a bicycle locker project.

This funding request would secure \$30,181 in Article 3 funds.

**Project Name:** Bicycle lockers at Yucca Valley and 29 Palms Transit Centers

**Amount of LCTOP funds request:** \$30,181

**Short description of project:** To cover the cost to purchase and install six (6) single shell bike lockers at the agency's transit centers.

**STAFF RECOMMENDATION:** ADOPT RESOLUTION 21-05, AUTHORIZE SUBMITTAL OF A CLAIM AND REQUEST FOR REIMBURSEMENT FOR ARTICLE 3 FUNDS FOR BIKE LOCKERS IN THE AMOUNT OF \$30,181



## MORONGO BASIN TRANSIT AUTHORITY

### RESOLUTION 21-05

A RESOLUTION OF THE, OF THE GENERAL MANAGER OF THE MORONGO BASIN TRANSIT AUTHORITY CALIFORNIA, AUTHORIZING SUBMITTAL OF A CLAIM TO THE SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY FOR TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUNDS FOR BIKE LOCKER PROJECT

**WHEREAS**, the Mills-Alquist-Deddeh Act (SB 325) was enacted by the California Legislature to improve existing public transportation services and encourage regional transportation coordination. Known as the Transportation Development Act (TDA) of 1971, this law provides funding to be allocated to transit and non-transit related purposes that comply with regional transportation plans; and

**WHEREAS**, TDA provides two funding sources, the Local Transportation Fund (LTF) and State Transit Assistance fund (STA); and

**WHEREAS**, LTF is derived from a ¼ cent of the general sales tax collected statewide and apportioned by population to areas within the county; and

**WHEREAS**, STA is derived from the statewide sales tax on diesel fuel, plus an additional vehicle registration fee authorized under Senate Bill 1, referred to as the State of Good Repair, and both are apportioned by the State Controller's Office 50% by population and 50% by transit operator revenues; and

**WHEREAS**, the San Bernardino County Transportation Authority (SBCTA) authorizes funding for a wide variety of transportation programs in San Bernardino County, including planning and program activities, pedestrian and bicycle facilities, community transit services, public transportation, and bus and rail projects to local transportation agencies through annual apportionment and allocation processes, and approves payments periodically throughout the year; and

**WHEREAS**, SBCTA awarded Morongo Basin Transit Authority TDA Article 3 grant funds in the amount of \$30,181 for development of the Bike Locker Project within the Morongo Basin Transit Authority jurisdiction through a competitive "Call for Projects"; and

**WHEREAS**, TDA Article 3 grant funds are provided on a reimbursement basis; and **WHEREAS**, SBCTA requires Morongo Basin Transit Authority to submit a claim and request(s) for reimbursement; and

**WHEREAS**, submittal of the claim for TDA Article 3 funds must be first authorized by the General Manager; and

**WHEREAS**, the Bike Locker Project award is over \$200,000, and is eligible for progress reimbursement, or under, and eligible for reimbursement at project completion; and **WHEREAS**, SBCTA requires the designation of individuals authorized to certify Project completion; and

**WHEREAS**, General Manager, or their designee, is authorized to certify project completion, and

**NOW, THEREFORE, BE IT RESOLVED** that the General Manager of the Morongo Basin Transit Authority authorizes submittal of a claim and request for reimbursement(s) for TDA Article 3 funds for the Bike Locker Project in the amount of \$30,181 and that the General Manager is authorized to certify project completion.

**PASSED, APPROVED AND ADOPTED** this 22<sup>nd</sup> day of July, 2021.

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Daniel L Mintz, Sr  
Chair of the Board

ATTEST

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Cheri Holsclaw  
Assistant Board Secretary

## MORONGO BASIN TRANSIT AUTHORITY

TO: MBTA Board of Directors  
FROM: Joe Meer  
DATE: July 5, 2021  
  
RE: RFP 20-01 Approval

The MBTA's Vehicle RFP for vehicles 15-03, used by itself and other transit agencies has expired. This replacement solicitation is a multiple award Joint Procurement for Transit and Paratransit. The approval sought at this meeting is for a partial award on this effort for internal combustion engine (ICE) vehicles only as the solicitation for electric vehicles is still ongoing.

MBTA received proposals from the manufacturers listed in the attached Notice of Intent to Award. All listed firms submitted technically responsive packages for all the buses received. A pricing excerpt from the bid tabulation is attached.

This RFP and all other contract activities, in particular rejections of unqualified proposals have conducted in coordination with Counsel (Rutan and Tucker).

**STAFF RECOMMENDATION: AUTHORIZE STAFF TO AWARD  
CONTRACTS TO BUS DEALERS AND MANUFACTURERS LISTED ON  
NOTICE OF INTENT TO AWARD FOR RFP 20-01**

**Morongo Basin Transit Authority**  
**July 6, 2021**

**Notice of Intent to Award MBTA RFP #20-01 Joint Procurement (ICE Buses)**

MBTA staff has evaluated the offers submitted in response to the subject solicitation. Based on the evaluation criteria contained in the solicitation, the following firms are proposed to be awarded contracts for the MBTA Joint Procurement for Transit and Paratransit Vehicles on behalf of CalACT members:

1. ABC Bus, Inc, 17469 West Colonial Drive, Winter Garden, FL, 34787: For Grande West Vicinity CNG and Diesel buses.
2. A-Z Bus Sales, Inc., 1900 West Riverside Avenue, 92324: For Diamond, Elkhart, Glaval NorCal buses and Vantage Mobility buses.
3. Creative Bus Sales, 14740 Ramona Avenue, Chino, Ca 91710: For ARBOC, Braun, Champion (Gas, CNG and Propane 32.5'), Drivege, Eldorado Advantage, Forest River Vans, LoneStar, Mobility Trans, StarCraft and StarTrans buses.
4. Davey Coach Sales, Inc. 12380 Firestone Boulevard, Norwalk, Ca 90650. For Drivege, New England Wheels, TCI Mobility and Turtle Top buses.
5. Masters Transportation, Inc., 800 QuikTrip Way, Belton, Mo, 64012: For Master's Specialty Vehicles Vans.
6. RO Bus Sales Inc., 2701 Westwood Drive, 89109: For Fenton and Sunset Vans.

Orders will be placed through an Assignment Process that will be managed jointly by MBTA and CalACT. This procurement is a multiple award solicitation and in addition to pricing, Ordering Agencies may consider other criteria such as the past performance or warranty terms, fleet conformity, logistical support and other factors in making their decision of which vehicle/s to select.

MBTA reviewed the proposals submitted by the aforementioned firms and found them responsive to the solicitation. Additional award details will be specified in the staff report recommending authorization to award to the MBTA Board of Directors at its regularly scheduled meeting of July 22, 2021 and in correspondence to the prospective awardees.

If there are other questions regarding the recommendation, please contact the undersigned at 760-285-3479 or [joe@mbtabus.com](mailto:joe@mbtabus.com).

Sincerely,



Joe G. Meer  
Director of Cooperative Purchasing Programs

## **MBTA ACRONYM LIST**

CALACT	California Association for Coordinated Transportation
CALPERS	California Public Employees Retirement System
CALTIP	California Transit Insurance Pool
CALTRANS	California Department of Transportation'
CMAQ	Congestion Mitigation and Air Quality
CNG	Compressed Natural Gas
CTA	California Transit Association
DOT	Department of Transportation
FTA	Federal Transit Administration
LAIF	Local Agency Investment Fund
LCTOP	Low Carbon Transit Operations Program
LTF	Local Transportation Funding
MBTA	Morongo Basin Transit Authority
PTIMSEA	Passenger Transportation Improvement Modernization & Service Acct.
SBCTA	San Bernardino County Transportation Authority (SANBAG)
SGR	State of Good Repair
SRTP	Short Range Transit Plan
STA	State Transit Assistance
STIP	State Transportation Improvement Program
TAG	Transportation Assistance Grant Program
TREP	Transportation Reimbursement Escort Program
TSSDRA	Transit System Safety and Disaster Response Account
5309	Federal Transit Administration Capital Projects Grant Program
5310	Federal Transit Administration Grant Program for Elderly and Disabled
5311	Federal Transit Administration Rural Grant Program
5311f	Federal Transit Administration Intercity Bus Grant Program
5316	Job Access and Reverse Commute Grant Program
5339	Rural Discretionary Grant Program

## **MBTA ROUTES**

ROUTE 1	Highway Route Yucca Valley-Twenty-nine Palms
ROUTE 3A	Twenty-nine Palms-Base
ROUTE 3B	Twenty-nine Palms-Neighborhood
ROUTE 7A	North Yucca Valley
ROUTE 7B	South Yucca Valley
ROUTE 12	Palm Springs
ROUTE 15	Palm Springs Weekend
ROUTE 21	Landers
ROUTE 30 & 31	Yucca Valley Ready Ride
ROUTE 34	Twenty-nine Palms Ready Ride
ROUTE 36	Morongo Valley
ROUTE 50	Joshua Tree Ready Ride
ROUTE 1X	Highway Route Sunday Service